

Wicomico Shores Golf Course Advisory Board
MINUTES
January 22, 2020

MEMBERS PRESENT: David Phalen, Chairperson; Jim Hodges, Vice-Chair, Peter Delman, and Bernie Kneeland.

MEMBERS ABSENT: Tom Dixon, Greg Weaver, Pat Dugan

R&P STAFF PRESENT: Nick Isom, Golf Course Manager; Suzanne Watts, Food and Beverage Coordinator; James Farren, Golf Course Superintendent

OTHERS PRESENT: None

CALL TO ORDER

The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:02p.m. at the WSGC Clubhouse by the Board Chair Dave Phalen

APPROVAL OF MINUTES

Jim Hodges moved, seconded by Bernie Kneeland, to approve the minutes of December 4, 2019 minutes; motion carried with all in favor.

FY21 CIP STATUS UPDATE

Nick Isom informed the board that there are no changes to the FY21 CIP Plan at this time. Following the next Budget Work Session on February 25, 2020, Arthur Shepherd will notify the board of any changes. \$378,000 is still in the Budget for FY21.

FY20 FINANCIAL REPORT & CURRENT CIP UPDATES

Mr. Isom presented a Year to Date Rounds of Golf, Revenue and Expense Comparison report through December of 2019. An updated Events Calendar through December 2019 was also presented.

Mr. Isom also updated the Board as to the Cart Path project and stated that the project would resume once the asphalt plant opens following the winter months. Great Mills Trading Post will resume work ASAP.

Suzanne Watts informed the Board that she has compiled a Venue Comparison report of all the surrounding venues in the area and further supports the increase of the Rental Fees for FY21. Mr. Delman stated that he would like for the Golf Course to investigate other venues such as churches and firehouses to help compare.

OLD BUSINESS

Mr. Hodges asked if the plan of adding an extra set of tees was still on schedule in which Mr. Isom informed the board that it was indeed still on schedule.

Mr. Isom also stated that the 2020 Tournament schedule would be emailed out to the existing email database.

NEW BUSINESS

Mr. Delman presented his example of a new quarterly report. Mr. Delman stated that he would like to have more information as to the breakdown of Revenues and Expenses for the Golf Course. Mr. Hodges stated that his only request would be to have the information in a timelier manner ahead of meetings. Regarding the new report request, Mr. Isom stated that he would add a key for the existing report and

would send out in early April ahead of the next meeting.

The Board discuss the potential of the date of the next meeting being moved in concurrence with the information provided by Mr. Shepherd following the February 25th Budget Work Session.

Mr. Hodges informed the Board of the information he had learned regarding Breton Bay Golf Club.

Mr. Hodges asked the Chairman to investigate the attendance of the current Board members and insure they are in concurrence with the By-Laws of the Board. Mr. Phalen stated that he would and contact the County if there needed to be any updates.

Mr. Isom stated that he would meet with the Chairman to discuss and author the 2019 Yearly Report from the WSGC Board.

NEXT MEETING

The next meeting is scheduled for Wednesday April 22, 2020 at 6:00 pm at the Wicomico Shores Golf Course Clubhouse.

ADJOURNMENT

The meeting adjourned at approximately 7:07 P.M.

Nick Isom, Golf Course Manager

R&P staff, Recorder

Minutes approved by the WSGC Advisory Board on 2/5/2020.