

Wicomico Shores Golf Course Advisory Board Meeting (Wednesday, October 26, 2022)

Generated by Darlene Stalcup on November 17, 2022

- A. Call to Order: The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:00 pm at the Riverview Restaurant at Wicomico Shores Golf Course by the Board Chair, Bernie Kneeland.
- B. Roll Call & Confirmation of Quorum Members

Members present: Jim Hodges, Bernard T Kneeland Jr, David Phalen, Thomas Eicholtz, Greg Weaver, Terry Black

Members absent: Brian Hammett

R&P Staff Present: Patrick Dugan, WSGC General Manager; Darlene Stalcup, Recording Secretary

- C. Minutes: July 20, 2022 (already approved electronically) prior to October meeting
- D. Golf Course/Restaurant Updates: 7 Year Financial Comparison FY22 to date
  - a. Patrick Dugan, Golf Course Manager reviewed with board members
- E. Golf Course/Restaurant Updates: Year to Date Comparison FY23 to date Comparison FY22
  - a. Patrick Dugan Golf Course Manager stated that credit card fees, uniforms, supplies were up and to cut down on costs he is monitoring closely over food prep and employees clocking in and out
- F. Golf Course/Restaurant Updates: Capital Improvement Project Summary
  - a. \$50,000 in the CIP funding has been identified as a placeholder for CIP efforts at Wicomico for FY24
  - b. Board needs to develop an input to identify CIP projects for FY24. Inputs needed in time to support a budget meeting on 15 Nov.
  - c. Pat is in discussions with Jim Farren, Golf Course Supervisor on what equipment needs to be purchased in the next 3-5 years.
  - d. Discussed what could/ would be done with the dirt from the work on ponds at #15
    - i. Pat stated that we have to wait until the dirt dries out and the Environmental Office permits use of the dirt
    - ii. When the use of the dirt is permitted Pat is working with Jim to see how to best use the dirt. (example: tee box buildup)
- G. Golf Course/Restaurant Updates: Update to FY23 approved budget for CIP
  - a. Capital Project Status Report identified a balance of 48,818 for FY23 projects.
  - b. Patrick identified that \$13,000 was identified for purchase of a mobile fan to support airflow on greens #7 and #8. He also identified another \$13,000 for grass seed to support all of the greens. Additional funds are being used to purchase additional tines for the green aeration machines.
- H. Golf Course/Restaurant Updates: Status of new Director for Recreation and Parks
  - a. The first round the applicant declined the offer; second round, more applicants applied, and they are in the processing of interviewing
- I. Old Business: Update Status of Drainage Improvements on #2 and ponds on #15
  - a. #2 work is completed. Continuing to restrict access to repaired area to permit grass to grow.
  - b. #15 waiting to use the dirt once environmental gives the oka
- J. Old Business: Tee Box Improvement – Update status of Gator/Dump Truck
  - a. Tee box improvement – discussed under item F.
  - b. The county gave Wicomico Shores Golf Course a dump truck to use
- K. Old Business: Reimagining the lobby area between the pro shop and dining room
  - a. Possibly use some of the FY24 \$50,000 towards reimagining of lobby area between the pro shop and dining room. Need ideas on how/ what to do.
  - b. Consider use of the grill for golfers to get food while the restaurant is being used for special events. Also consider use of a beverage cart for these times and to use to support tournaments. Also, investigate purchasing a tent to support events.
- L. Old Business: Update status on repair of soda fountain (supply chain issues)
  - a. The “out of order” parts of the soda fountain have been repaired.
  - b. Supply chain issues have improved

- M. New Business: Grass around bunker on #8
- a. Keeping it cut more often. Requires use of a weed eater instead of mower, the cut will not be as low as a mower but should be short enough to allow golfers to see the ball
- N. New Business: Purchase rakes for sand traps
- a. Establish policy to leave the rakes in every trap. Label the rakes to assist in this practice. Also consider putting a sign in the carts to state policy. Consider putting rakes in carts.
- O. New Business: Status on plans to reevaluate the course slope and rating and possibly mark the nominal tee locations (Blue, White, Red, Purple to match the course ratings/slope values)
- a. Waiting for PGA to schedule when to be re-evaluated (Pat stated he thought that was every 5 years).
  - b. Pat said he would pursue trying to measure the course himself to locate nominal tee positions.
  - c. Pat would work with Jim on possibility of installing nominal tee markers.
- P. New Business: Support of FY 24 Budget inputs.
- a. Chair, Bernie Kneeland asked Board members to email items to be included for the FY24 Budget that will be sent to Golf Course Manager Patrick Dugan before November 15 budget work session with Director Arthur Shepherd
  - b. Ideas discussed included:
    - i. Investigate what the County is exploring to support Go Green Efforts.
    - ii. Look into possibility of installing solar panels
    - iii. Investigate if anyone within Parks and Rec is exploring grants or incentives (Federal or other) to support Green Efforts/ Initiative.
    - iv. Purchase/ lease of electric golf carts. (This would require significant upgrade of current electrical infrastructure at course. Could be coupled with Go Green Efforts).
- Q. Patrick Dugan also mentioned that the current rental contract for the golf carts will expire in Feb 2023. His current plan is to extend the lease until March 24. He is also exploring a second vendor (Club Cars) to sign a 1-year lease which would provide carts as early as October 2023. There would be a six month overlap but the new vendor can supply carts before the current vendor could under a new lease agreement and at a lower cost.
- R. Adjournment: Dave Phalen made a motion to adjourn and Greg Weaver seconded the motion. The meeting adjourned at approximately 7:20pm.
- a. Next meeting is scheduled for January 18, 2023 at 6:00pm at the Wicomico Shores Golf Course.