

Wicomico Shores Golf Course Advisory Board MINUTES
January 19, 2022

1. CALL TO ORDER

The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:00p.m. at the Riverview Restaurant at Wicomico Shores Golf Course by the Board Chair, Bernie Kneeland

2. ROLL CALL & CONFIRMATION OF QUORUM

- a. **MEMBERS PRESENT:** Bernie Kneeland, Chairperson; Dave Phalen, Terry Black, Pete Delman, Greg Weaver, Tom Eicholtz
- b. **MEMBERS ABSENT:** Jim Hodges
- c. **GUEST:** Rita Weaver
- d. **R&P STAFF PRESENT:** Patrick Dugan, WSGC General Manager; Darlene Stalcup, Recording Secretary

3. APPROVAL OF MINUTES

- a. Minutes of the December 2021 meeting were approved electronically by email prior to January meeting

4. GOLF COURSE/RESTAURANT UPDATES

- a. Year to Date Comparisons – 7 Year Financial Comparison FY22 to Date
 - i. Audit was conducted and the Golf Course made \$78,766
- b. Year to Date Comparisons – FY2022 to Date Comparison to FY21
- c. Capital Improvement Project Summary FY22 Status
 - i. \$125,000 was approved for drainage and pipe for #15
 - ii. Money was approved for pond (FY23 money) for #15 (Work will be done in October)
 - iii. \$90,000 was approved for greens (after July)
 - iv. Money was approved for dump trailer and gator (not until July)

Questions asked:

- 1. With the recent storms and trees down, is there a grant to help with cost of cleanup? Director Shepherd will investigate.
- 2. Can a chipper be borrowed from County Maintenance Department to shred debris? Will be able to borrow but will have to wait until ground is firm enough. (Probably in a few months)

5. Annual Report – Draft

- a. Chair Kneeland provided the board members a draft of the 2021 Annual Report electronically prior to the Board meeting. Revisions to Chair as soon as possible so report can be finalized and sent to the County Administrator's office by the end of January.

6. Old Business

- a. COVID Updates – no new updates currently
- b. Schedule of Meetings for 2022 – have been placed in several areas of the restaurant
- c. Letters of Appointment – Terry Black & Tom Eicholtz – have been signed and accepted and will be in effect until December 31, 2025
- d. Board Member Pete Delman resigned from the board effective the date after this board meeting. Letter was given to staff to send to the St. Mary's County Commissioners.
- e. Tee Box Build Up
 - 1. Golf Course General Manager, Patrick Dugan stated that for the short term the tee box can be leveled out until ground is firm enough

7. **New Business**

a. Election of Officers for Calendar Year 2022

1. Terry Black nominated Bernie Kneeland to remain as Chairperson; Pete Delman seconded
2. Pete Delman nominated that all current positions, Chairperson, Vice-Chair and Secretary remain the same as 2021. Tom Eicholtz seconded. All in favor.
3. Chairperson – Bernie Kneeland
4. Vice-Chair – Dave Phalen
5. Secretary – Jim Hodges

b. Letter to Commissioners – Cart Operation

1. Chair Kneeland led a discussion on a letter drafted to be sent to the County Commissioners on their decision on Cart operations (draft letter was sent to Board members electronically prior to the Board meeting)
 - a. Greg Weaver motion to approve the letter; Terry Black seconded; all in favor
 - b. Tom Eicholtz asked if maybe exceptions could be made for disabled persons using the course; Golf Course General Manager Patrick Dugan will speak to the ADA Representative
 - c. Has there ever been a cart accident? If so, can a report be given to the board? Golf Course General Manager Patrick Dugan will investigate it.
 - d. The board would like to receive a written letter from Risk Management on their findings.

c. Expanding Restaurant Hours

1. Golf Course General Manager Patrick Dugan stated that breakfast will now be served on Thursday, Friday, Saturday, and Sunday starting on Thursday, February 3.

d. Guest Rita Weaver

1. Rita Weaver introduced herself as a candidate for County Commissioner President.

8. **ADJOURNMENT**

Next meeting April 20 at 6:00pm at the Wicomico Shores Golf Course.

D. Stalcup – R&P staff, Recorder