

Transportation Advisory Committee - Subcommittee Meeting (Monday, December 5, 2022)

Generated by Allison Swint on Monday, December 5, 2022

Members present

Laura Carrington, Thomas Rogers, William Hill, Rowena Bossio
Also in attendance JJ Perryman and Allison Swint

Meeting called to order at 5:02 PM

1. CALL TO ORDER

2. ROLL CALL

Roll Call: A. Roll Call

3. PRESENTATION OF PREVIOUS MINUTES

Action, Minutes: A. Approve November 21, 2022 minutes

Move to approve November 21, 2022 minutes

Motion by JJ Perryman, second by Rowena Bossio.

Final Resolution: Motion Carries

Yea: Laura Carrington, Thomas Rogers, William Hill, Rowena Bossio

4. OLD BUSINESS

5. NEW BUSINESS

Discussion: A. Survey Phase 2 tasking

Discussion: B. Determine survey launch date

Discussion: C. Determine online survey alternative

6. ANNOUNCEMENTS

7. ADJOURN

Action: A. Meeting Adjourned

I move to adjourn the meeting at 5:52 PM.

Motion by JJ Perryman, second by Thomas Rogers.

Final Resolution: Motion Carries

Yea: Laura Carrington, Thomas Rogers, William Hill, Rowena Bossio

1. CALL TO ORDER

Meeting called to order 5:02PM

2. ROLL CALL

A. Roll Call

5:02PM – TAC chair calls attendance
Laura Carrington - Present
Thomas Rogers - Present
Rowena Bossio - Present
JJ Perryman – Present
William Hill – Present
Allison Swint, County Liaison – Present

3. PRESENTATION OF PREVIOUS MINUTES

A. Approve previous meeting minutes

5:03PM – Chair requests motion to approve minutes
5:03PM – JJ suggests clarifying a statement and motions to approve the 11/21 minutes, with changes included. Rowena Bossio seconds the motion

4. SUBCOMMITTEE BUSINESS

5:05PM – Chair announces DPW&T upcoming Task Force to advise the County on matters pertaining to the County Transportation Plan and the TAC's possible involvement; County Liaison Allison Swint expounds on details

5:15PM – Chair presents SuperSurvey as a possible alternative to SurveyMonkey for creating the and maintaining the online survey while discussing drawbacks and benefits, including a lower cost than Survey Monkey

5:25PM – Chair offers to front the cost of the survey if no suitable alternative to paid access is found. County Liaison Allison Swint states STS may be able to pay for the online survey while subcommittee suggests limiting duration payments to three months. Chair agrees to keep looking for suitable free version.

5:33PM – Chair announces next meeting and proposes possible dates; subcommittee decides on the 19th of December

5:40PM – Rowena Bossio announces newly revised survey fliers; Chair shares new flier draft with the subcommittee; subcommittee discusses further changes and adjustments to the flier, including placement of QR code(s), displaying the STS logo and updating the link directing users to "more information"

5:52PM - JJ Perryman motion to adopt fliers, Thomas Rogers seconds with the discussed changes

5. ANNOUNCEMENTS

A. Next Meeting Announced– December 19 2022 @ 5:00 pm

5:52PM – TAC Chair re-announces next meeting date of Dec 19 2022

7. ADJOURN

A. Meeting Adjourned

5:52PM – Chair requests motion to adjourn the meeting
5:52PM – JJ Perryman motions to adjourn, Thomas Rogers seconds
Meeting adjourned

Appropriate accommodations for individuals with special needs will be provided upon request. In order to meet these requirements, we respectfully ask for one week's prior notice. Please contact Allison Swint, 301-475-4200 Ext 3511. All content of these proceedings is subject to disclosure under the Maryland Public Information Act.