

Transportation Advisory Committee - Subcommittee Meeting (Monday, October 3, 2022)

Generated by Allison Swint on Monday, October 3, 2022

Members present

Laura Carrington, Thomas Rogers, Rowena Bossio, William Hill
Also Presnet JJ Perryman

Meeting called to order at 5:16PM

1. CALL TO ORDER

2. ROLL CALL

Roll Call: A. Roll Call

3. PRESENTATION OF PREVIOUS MINUTES

Action, Minutes: A. Approval of previous minutes

4. OLD BUSINESS

Discussion: A. Survey Task - Phase 1

5. NEW BUSINESS

Discussion: A. Open Phase 1 survey tasks

6. ANNOUNCEMENTS

7. ADJOURN

Action: A. Meeting Adjourned at 6:22PM

1. CALL TO ORDER

Meeting called to order 5:013PM

2. ROLL CALL

A. Roll Call

5:02PM – TAC chair calls attendance

Laura Carrington - Present

Thomas Rogers - Present

Rowena Bossio - Present

JJ Perryman – Present

William Hill – Present

Allison Swint, County Liaison –

3. PRESENTATION OF PREVIOUS MINUTES

A. Approve previous meeting minutes

5:016PM – TAC chair requests motion to approve minutes from 9/26 meeting

5:16PM – JJ Perryman motions to revise minutes to remove errant line of text, Rowena Bossio seconds. 9/26/22 minutes will be resubmitted

4. SUBCOMMITTEE BUSINESS

517PM - TAC Chair addresses upcoming events/dates that will affect the holding of the next meeting; subcommittee decides to tentatively meet Oct 12 as the 10th is a county holiday and cancel the October 19 meeting which occurs 3 days before the TAC main body meeting

5:21PM – TAC chair presents JJ Perryman’s draft survey, via Zoom; discussion stems from each survey question

5:25PM – Committee decides to toss question 3 from the survey

5:26PM – Survey question 4 on travel times addressed; Discussion stems from tweaks, omissions and edits

5:37PM – Survey question on demographics is addressed

5:38PM – Committee addresses the need to have Legal review the survey

5:45PM – Committee decides to remove question 9, asking participants to indicate whether or not they are Latino, separately from the rest of the Demographics section of the survey- instead opting to allow users to ‘check all that apply’.

5:49PM – Brief interruption while the Zoom session is restarted

5:50PM – Committee discusses how to word the question on distribution of bus schedule information

5:57PM – Committee discusses incentivizing participation for participants; County Liaison suggests STS could donate up to 5 monthly bus passes as prizes

Discussion stems from how to reach winning participants and how to responsibly collect PII

6:05PM – Committee advises to either invite Legal to TAC meeting October 20 to review the finalized survey or review the Survey with TAC main body and send to Legal, pending the main body’s satisfaction with the product; the latter is selected

5. ANNOUNCEMENTS

Appropriate accommodations for individuals with special needs will be provided upon request. In order to meet these requirements, we respectfully ask for one week’s prior notice. Please contact Allison Swint, 301-475-4200 Ext 3511. All content of these proceedings is subject to disclosure under the Maryland Public Information Act.

A. Next Meeting – October 12, 2022 @ 5:00 pm- tentative

6:15PM – Committee decides in light of upcoming scheduling challenges to meet on October 12 IF there are comments to the current surveydraft that JJ Perryman will send to attendees

6:18PM – Chair notifies committee members of upcoming Healthy St. Mary’s Partnership meeting for the learning experience and sharing of ideas

7. ADJOURN

A. Meeting Adjourned

6:22PM – Rowena Bossio motions to adjourn, Thomas Rogers seconds

Meeting adjourned