

RETIREMENT BENEFIT TRUST OF ST. MARY'S COUNTY (Friday, August 27, 2021)

Generated by Michelle Rance on Monday, August 30, 2021

Members present

Dr. Rebecca Bridgett, County Administrator
Michael L. Hewitt, Commissioner Member
Jeannett Cudmore, Chief Financial Officer
Catherine Pratson, Human Resources Director
Mary Ann Murray, Community Representative

Others Present:

Jody Quasney, Plan Administrator (Attended via Zoom)
Pat Wing, Marquette Associates
Michelle Rance, Administrative Recorder

1. 11:05 am - CALL TO ORDER

2. ROLL CALL

A. Approval of the Agenda

Motion to approve the agenda for August 27, 2021

Motion by Mary Ann Murray, second by Jeannett Cudmore.

Final Resolution: Motion Carries

Yea: Dr Rebecca Bridgett, Mary Ann Murray, Jeannett Cudmore, Catherine Pratson,
Commissioner Michael L Hewitt

B. Approval of the Meeting Minutes for July 22, 2021

Motion to approve the meeting minutes for July 22, 2021

Motion by Commissioner Michael L Hewitt, second by Catherine Pratson.

Final Resolution: Motion Carries

Yea: Jeannett Cudmore, Catherine Pratson, Commissioner Michael L Hewitt

Abstain: Mary Ann Murray, Rebecca Bridgett

3. PRESENTATION

A. Q2 Investment Performance Report

Pat began with a suggestion to the board that they skip over the Marquette update and the market environment since it was presented in the earlier LOSAP meeting, and instead jump right into the Portfolio Overview and the board agreed. Starting on page sixteen, Pat indicated that the Market Value of the portfolio as of June 30, 2021 was \$118.7M for Q2, realizing a gain of \$4.8M, with a return of 4.2% (net) vs. policy index benchmark of 3.9%. He also pointed out that for the returns, the private investment market operates on a lag, so the values are as of March 31, 2021, and will be updated and presented at the next meeting. He continued with the portfolio review, highlighting fund performance, investment managers, and fees. Relative to the fees, he

mentioned adding additional line items in future reports that would show Marquette's fees and the custodial fees. The board agreed to have them added.

Motion to approve Q2 Investment Performance Report

Motion by Jeannett Cudmore, second by Commissioner Michael L Hewitt.

Final Resolution: Motion Carries

Yea: Dr Rebecca Bridgett, Mary Ann Murray, Jeannett Cudmore, Catherine Pratson,
Commissioner Michael L Hewitt

B. Asset Value Update

Pat presented the OPEB Discussion Materials highlighting current fund allocations starting on page four. At the top of the page, looking at the second column, Pat pointed out that the total assets were just shy of \$119M, meaning the fund grew by about \$250K since the end of the quarter.

Pat reviewed the proposed rebalancing shown on page four, pointing out that the change under U.S. Equities showing a new name there, William Blair Small Cap Value. This was ICM which was recently acquired by Willam Blair – it is just new branding, same team, same process, same strategy as approved previously.

Pat then asked the board to vote on the recommendations as summarized on page five which would move \$1M from Cash to Lord Abbett Short Duration Income fund.

Motion to approve the proposed rebalancing, decreasing cash by - \$1M and adding the \$1M to Lord Abbott Short Duration Income fund

Motion by Commissioner Michael L Hewitt, second by Mary Ann Murray.

Final Resolution: Motion Carries

Yea: Dr Rebecca Bridgett, Mary Ann Murray, Jeannett Cudmore, Catherine Pratson,
Commissioner Michael L Hewitt

C. Investment Policy Statement Review

Pat reviewed the proposed Investment Policy Statement that was initially presented at the July meeting. The committee members were to review the proposed revised Investment Policy Statement and plan to come back at the next scheduled meeting to discuss any proposed revisions to be made. However, since two members were not available at the last meeting, and as agreed to in the earlier LOSAP meeting, the plan is to now bring back existing statement and the new draft statement and walk through the difference and then in the interim if there are any changes let Jody or Pat know and they can add them into the draft to be reviewed at the next meeting.

D. Next Steps

Highlighting topics for the next meeting in December, Pat mentioned that similarly, as discussed at the earlier LOSAP meeting, they would bring back the existing Investment Policy Statement and the proposed draft statement and walk through the differences. They will also review any recommendations for the board's approval regarding rebalancing and review the recommendations for the Custody RFP for discussion.

4. COMMITTEE REPORTS

A. Plan Administrator's Report for August 27, 2021

Jody Quasney reported the following:

- Capital Calls - Transfer of Funds since last meeting: **Transactions Totaling \$813,666.54**
 - Bedrock Capital II LP \$70,500.00
 - FCP Realty Fund IV, LP \$79,986.75
 - Greenspring Secondaries IV \$81,000.00
 - Ironsides Opportunities Annex \$71,646.38
 - JMI Equity Fund IX \$131,000.00
 - Multi-Alternative Opportunities Fund (A),LP \$87,617.41
 - Pennybacker V, LP \$291,916.00

- Administrative – Transfer of Funds since last meeting:
 - Marquette Associates \$27,163.05

- Future Meeting Calendar:
 - December 3, 2021

Jody concluded, adding that she would include the additional dates for the 2022 calendar as agreed to in the earlier LOSAP meeting – moving from four meetings a year to six.

Motion to accept the Plan Administrator's Report for August 27, 2021

Motion by Mary Ann Murray, second by Catherine Pratson.

Final Resolution: Motion Carries

Yea: Dr Rebecca Bridgett, Mary Ann Murray, Jeannett Cudmore, Catherine Pratson, Commissioner Michael L Hewitt

5. ADJOURN

A. Adjourn the meeting

Motion to adjourn the meeting

Motion by Commissioner Michael L Hewitt, second by Jeannett Cudmore.

Final Resolution: Motion Carries

Yea: Dr Rebecca Bridgett, Mary Ann Murray, Jeannett Cudmore, Catherine Pratson, Commissioner Michael L Hewitt

Minutes approved by the OPEB Board on: December 3, 2021