

## **Recreation and Parks Board (Thursday, November 3, 2022)**

*Generated by Christina Bishop on Thursday, November 10, 2022*

1. Call to Order  
5:30pm

2. Roll Call  
All present:  
Donald DeGraves  
Joseph Longbardi  
Gregory Weaver  
Chanda Norton  
Glenn Larnerd  
Veronica Johnson

3. Minutes Approval  
Action: B. October 6, 2022 Minutes

Action: A. Approve Minutes  
Motion to approve minutes as presented: Gregory Weaver; 2nd Joseph Longobardi  
All in favor: Motion Passes

4. New Business

Presentation: A. Open Meetings Act Presentation  
John Houser, Attorney for St. Mary's County Government presented on the Open Meetings Act. There was questions and answers from the board.

Action: B. 2023 Meeting Schedule  
Motion to approve the 2023 meeting schedule as presented by Gregory Weaver; 2nd Veronica Johnson  
All in favor: motion passes

Discussion: C. Communication Protocol  
This item was addressed during the presentation of the Open Meetings Act from the County Attorney. There was no additional discussion.

Discussion: D. American Rescue Act Funding - Sports Leagues  
Arthur Shepherd, Interim Director presented on the Department Grant program for Sports Leagues funded through the American Rescue Act. The board has questions for the director and discussion regarding unused portion of funds.

Discussion: E. CIP Discussions  
Arthur Shepherd reviewed the following projects with the board: RP2203 Recreation Facilities and Parks Improvements; RP2304 Recreation Facilities and Parks Improvements and RP2101 Park Planning Grant. The board chair has some questions.

5. Old Business

Presentation: A. SMECO Business Solutions Program Follow Up  
Arthur Shepherd reviewed the preliminary findings from the SMECO Business Solutions research regarding the field lighting transition to all LED bulbs and presented the plan of action. There was a period of time of questions and answers from the board members.

Discussion: B. Final Proposed Improvement Budget  
Arthur Shepherd reviewed the changes to the proposed FY24 CIP budget.

Presentation: C. Project Updates  
Christina Bishop, Project Manager presented a slide show presentation on all Capital Improvement Projects and associated updates.

Discussion: D. FY23 Recreation Enterprise Fund  
Arthur Shepherd reviewed the structure and purpose of the Recreation Enterprise Fund.

Discussion: E. FY23 Operating Budget  
Arthur Shepherd reviewed the structure and purpose of the Recreation and Parks Operating Budget.

Discussion: F. Ball Field Improvements Project- Course of Action  
Roy Copsey, Parks Manager gave a progress update on the ballfield improvement project and discussed the Departments follow up plan with the contractor. The board and staff had a question and answer time.

6. Board Member Remarks

7. Adjourn - 7:30pm