

ST. MARY’S COUNTY ETHICS COMMISSION
St. Mary’s County Chesapeake Building
Minutes of October 4, 2021

MEMBERS PRESENT David Willenborg, Chair
 Joseph Russell, Vice Chair (via Zoom)
 Larry Crabtree
 Kathleen McClernan-Walz
 Joe Densford, Counsel for the Ethics Commission
 Diane Gleissner, Recorder

MEMBERS ABSENT

 Jean-Marie Hansen
 Dr. Joseph DeVitis, Alternate

CALL TO ORDER
The meeting was called to order by Mr. Willenborg at 6:12 p.m.

ANNOUNCEMENTS
The next meeting of the St. Mary’s County Ethics Commission will be on Monday, January 3, 2022.

OLD BUSINESS
None

NEW BUSINESS
Electronic Signature – The Commission discussed electronic signatures and asked Ms. Gleissner if she could arrange for Bob Kelly, IT Director to come to the January 3, 2022 meeting to discuss the County’s electronic signature programs/policy.

2021 Annual Report – The Commission reviewed the draft 2021 Annual Report.
A motion was made by Ms. McClernan-Walz and seconded by Mr. Crabtree to approve the 2021 Annual Report as written. Vote passed 4 – 0.

2022 Meeting Calendar
A motion was made by Ms. McClernan-Walz and seconded by Mr. Crabtree to approve the 2022 meeting calendar (January 3, 2022, April 4, 2022, July 18, 2022 and October 3, 2022) Vote passed 4 – 0.

ADJOURNMENT
A motion was made by Ms. McClernan-Walz and seconded by Mr. Crabtree to adjourn the meeting. The St. Mary’s County Ethics Commission meeting was adjourned at 6:35 p.m. Vote passed 3-0 with Mr. Willenborg abstaining since his second term is up December 31, 2021.