

**St. Mary's County Emergency Services Board
Wednesday, April 12, 2023**

1. CALL TO ORDER

Meeting called to order at 7:00 pm

2. ROLL CALL

Members Present:

Shawn Davidson, County Rescue Chief
Jason Adams St. Mary's Fire Association
C P Miedzinski, County Fire Chief
Ken Hicks, Rescue Squad Association
Hattie Norris, Vice-Chairperson of the ESB
Gary Bell, Chair of the ESB
Kiersten Shea, Deputy Director of Emergency Services

Members Not Present:

Jason Finkelstein, Jurisdictional Medical Director

A. Review & Approve Minutes

I move to accept the minutes from the Feb 8, 2023, meeting as presented.

Motion by Ken Hicks, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Shawn Davidson, Jason Adams, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell,
Kiersten Shea

3. PRESENTATION

No Presentations

4. COMMITTEE REPORTS

No Committee Reports

5. OLD BUSINESS

A. LOSAP Update

Kiersten Shea gave an update and overview of the LOSAP Boards February meeting.

B. CAD Replacement Update

Kiersten Shea gave an update on the CAD project and advised it is well underway. The project is still on track with an April/May 2024 "go live" date.

C. Department of Emergency Services FY24 Budget Update

Kiersten Shea gave an update on the FY24 budget that was resubmitted to the County Commissioners on Feb 3, 2023.

D. American Rescue Plan

Shawn Davidson gave an update on the American Rescue Plan. He advised the training equipment that he was waiting on has arrived.

E. Cadet Program Update

Kelly Bell gave an update on the Cadet Program, students, and the instructor.

6. NEW BUSINESS

A. Emergency Services Report

Kiersten Shea gave an update on the Department of Emergency Services. She acknowledged National Public Safety Telecommunicator and Animal Control & Care Appreciation week. She thanked all the Departments for their help in supporting the dispatchers. She gave an update on the recruitment status within the department. Amy Bledsoe has accepted the Emergency Manger position and interviews will be held this week to fill the Emergency Planner position. The Assistant Training & Recruitment Coordinator position has been filled by Grant Evitts.

B. Fire Rescue Appreciation Day

I move to approve the chair to sign off on the letter of support to the CSMC in regard to moving the Fire Rescue Appreciation Day event to the Fairgrounds.

Motion by Shawn Davidson, second by Ken Hicks.

Final Resolution: Motion Carries

Yea: Shawn Davidson, Jason Adams, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell, Kiersten Shea

7. BOARD MEMBER

CP Miedzinski gave an update on the low interest loans and distributions from the county. He has spoken with Jeannett Cudmore who advised that there are no issues with this upcoming fiscal year.

Shawn Davidson expressed his appreciation for the support that is being received from DES.

Gary Bell asked about movement for filling the Director.

8. PUBLIC COMMENTS

No Public Comments

9. ADJOURN

A. Adjourn

I move to adjourn the meeting at 7:19 pm.

Motion by C P Miedzinski, second by Hattie Norris.

Final Resolution: Motion Carries

Yea: Shawn Davidson, Jason Adams, C P Miedzinski, Ken Hicks, Hattie Norris, Gary Bell, Kiersten Shea

Darlene Mund, Recorder

Minutes approved by the St. Mary's County Emergency Services Board on June 14, 2023.