

**Board of Trustees - Museum Division (Monday, November 6, 2023)
Room 14 - Potomac Building, Leonardtown**

1. CALL TO ORDER: 8:45 a.m.

- A. Establish Quorum
- B. Moment of Silence
- C. Pledge of Allegiance

2. ROLL CALL

A. Roll Call

- Present: Catherine Bowes, Laura Friess, Karla Langhus, Robin Finnacom, Conner Wolfe, Michael Brown, Lynn Fitrell, Michael Blackwell
- Absent: Lilyanne Ohanesian,
- For Museum Division: Karen Stone, Arthur Shepherd

B. Approval of Minutes from September 11, 2023 Meeting

- Motion by Lynn Fitrell
- Seconded by Conner Wolfe
- Approved Unanimously

3. OLD BUSINESS

A. St. Mary's County Museum Division & Friends of St. Clement's Island & Piney Point Museums Update

- Retrofest on the Potomac (183 visitors), to be called FamilyFest on the Potomac in the future to expand its appeal
- Tables were present for advocacy at multiple events
- The division was part of two proclamations with the county in September
- Karen did a guest lecture stint at St. Mary's College
- Beginning planning for Maryland's 400 anniversary
- Got a purchase order for water taxi for spring
- The plaque has arrived declaring St. Mary's County as the home of stuffed ham
- The 2024 calendar of events has been created and will be distributed
- The Haunting at Piney Point brought about 340 people on two nights and was a great success in attendance as first time event while bringing in \$500 in donations
- The Stopping Stones were placed at the Old Jail Museum, with young deputies reading the names of the imprisoned enslaved in a moving ceremony
- The Friends have hired Sara as a fundraising lead and are hiring a 10 hour per week office support position

B. St. Clement's Island Museum Building Plans Updates

- March 2024 is a proposed demolition and construction month, with plans to open by 2025.

C. St. Mary's County Department of Recreation & Parks Update

- Moving forward on child care facility on governmental campus with a modular \$2 million building to offer child care to employees as part of recruitment and retention
- October 24, 2023 was the ribbon cutting for the new gymnastics center, which will also serve for pickleball and other recreational uses
- The playground specialist is going to Lancaster Park to begin planning for that upgrade
- The Community Garden in Lexington Park is moving forward, with water hookups being done
- The mural projects at the Lexington Manor Passive Park and some other locations are being planned, with the themes being announced soon
- Nighttime disc golf and an orienteering course may be piloted at the Lexington Manor Passive Park

D. St. Mary's County Fiscal Year 2025 Budget

- January 12, 2024 is the budget submission date
- The budget process is then completed in Commissioner work sessions
- Requests: Salaries/hours increased, some additional staff; touch-screen kiosks at Piney Point; Piney Point pier repair; UV filters on windows at Little Red Schoolhouse; funds for portable toilet rentals; some additional insurance funds; an exhibit curator position for St. Clements Island Museum
- A subgroup of the board will be created to draft a letter of support for the budget submission from the board to the commissioners
- Robin Finnacom and Michael Brown volunteer to be on the committee

E. Recruitment

- Applications are still being accepted, but so encourage likely candidates to apply for the to positions

4. NEW BUSINESS

A. Elections/Nominations Committee

- One-year terms for president, vice-president, and secretary
- Catherine Bowes and Laura Friess will form the committee

5. ADJOURN

A. Next Regularly Scheduled Meeting: January 8, 2024

B. Upcoming Events

November

11.15 - SMC Pop Up Field Office (41624 Court House Dr, Leonardtown)
11.26 - Family Holiday Open House (Piney Point Lighthouse)

December

12.1 - Old Jail Museum Open extra hours for Leonardtown First Fridays
St. Clement's Island Museum Christmas Doll & Train Exhibits (all month)
Holidays at Piney Point Lighthouse Museum (all month)

C. Adjournment

- Adjournment motion by Lynn Fittrell
- seconded by Michael Blackwell
- Adjournment at 9:42 a.m.