

## Board of Trustees - Museum Division (Monday, January 9, 2023)

### 1. CALL TO ORDER

- A. Establish Quorum: 8:45 a.m.
- B. Moment of Silence
- C. Pledge of Allegiance

### 2. ROLL CALL

#### A. Roll Call

Present: Laura Friess, Lynn Fitrell, John Dietrick, Karla Langhus, Michael Brown, Gina Faden, Jeannett Pettit, Michael Blackwell  
Absent (excused): Amy Davis, Robin Finnacom, Catherine Bowes, Conner Wolfe (new member)  
Staff: Karen Stone

#### B. Approval of Minutes from November 7, 2022 Meeting

One amendment - new ticketing system added under "old business."  
Otherwise, motion by Lynn Fittrell  
Seconded by Michael Brown  
Approved unanimously

### 3. OLD BUSINESS

#### A. Museum Division & Friends Updates

- November: Holiday Open House at Piney Point was well attended in spite of the weather (106; 141 in 2021); Trustees signed the 5-year Strategic Plan; Division continued to staff the USCT Interpretive Center on Wednesdays from 10am to 2pm; Two members of the Division attended the MD Tourism and Travel Summit; Two members of the Division attended the Governor's Grants Office Workshop
- December: Seventeen Men exhibit at USCT Interpretive Center closed ( total visitation 143; shipped to PA); Board of Trustees had 3 members reappointed and one new member appointed; Museums were closed on Christmas Eve and Christmas Day (Piney Point was closed on 12/23 and 12/27 due to ice and lack of heat); SCIM Holiday Open House went well (2022 = 150; 2021 = 83); The Museum Division received a SOMD Heritage Area grant in support of the renovations to the U-1105 exhibit at Piney Point
- The Southern Maryland National Heritage Area passed the US Congress on 12/27/2022. President Biden signed it into law, so now all our museums are included in this development. Much publicity will be generated this year, and the event will be highlighted at Maryland Day
- Awarded a Maryland Heritage Area grant for work at Piney Point; much work is being done on the U-Boat display at Piney Point, including an effort to establish a permanent camera on the submarine itself.
- On January 31st, Board volunteers are being recognized by the county at 8:30 a.m.. Attendance is requested.

#### B. St. Clement's Island Museum Building Plans Updates

- There is a meeting later today about tree planting at St. Clement's site. The Museum will need to put in 30 trees as part of permitting. Some will be onsite, but most will be put on the island.

#### C. Strategic Plan Update

- Approved by Arthur Shepherd and is now accepted.

#### D. Department of Recreation & Parks Update

- Not present but reports through Karen that the Museum FY24 budget request is still being prepared, and our Boards' recommendation letter has been received and is being considered as part of it.

### 4. NEW BUSINESS

#### A. Annual Report

- Presented by Michael Blackwell

Motion to accept: Lynn Fitrell  
Seconded by Michael Brown  
Approved unanimously. Michael Blackwell will send to Diane Gleissner.

#### B. Bylaws Committee

- Bylaws are due to review and a committee needs to be formed to complete this work.

- The plan is to have a draft by our next meeting (March 14).
- Volunteers for committee: Michael Blackwell, Lynn Fitrell.
- Laura will send out the current version, and comments from the board are requested

## 5. ADJOURN

A. Next Regularly Scheduled Meeting: March 13, 2023

B. Upcoming Events

C. Adjournment

Adjournment: motion by Lynn Fitrell  
Seconded by Michael Brown