

Board of Trustees - Museum Division (Monday, September 13, 2021)

1. CALL TO ORDER

- A. Call to Order
 - 8:34 a.m.
- B. Moment of Silence
- C. Pledge of Allegiance

2. ROLL CALL

- A. Roll Call
 - Members present: Walter Boswell, Catherine Bowes, Robin Finnacom, Lynn Fitrell, Laura Friess, Jeannette Pettit, Michael Blackwell, Mike Brown, Victor Govier, Regina Faden, Karla Langhus
 - Members absent: Amy Davis, Jeannette Pettit
 - Museum Division Staff: Hillary Neben, Karen Stone
 - **Quorum Established**
- B. Approval of Minutes from July 12, 2021 Meeting
 - Two minor corrections made
 - Motion to approve by Laura Friess; seconded by Walter Boswell
 - Motion carries unanimously

3. OLD BUSINESS

- A. MOU - Museum Division / Friends
- B. Progress Report on Replacement of Current St. Clement's Island Museum Building
 - Progress on project to replace current St. Clement's Island Museum building is coming to the end of the planning phase
 - Permitting is being worked out
 - Grant reimbursements for the mural are underway
 - The project is on schedule for the current building to be taken down in February 2022
- C. Update on Strategic Plan
 - Karla needs an updated version of to include the years 2020-2022, and Karen will provide that
 - The new plan must be approved by June 2022 in order to meet AM accreditation
 - Laura, Karen, Robin, Catherine and Karla will work on a draft, with monthly meetings

4. NEW BUSINESS

- A. Appointment of Search Committee for Annual Election of Officers
 - The committee will consist of Catherine Bowes, Michael Blackwell and Lynn Fitrell
 - They will report back in November
- B. St. Mary's County Museum Division Update
 - Generally doing well but are short-handed, so if anyone responsible is looking for a job, please recommend that the person consider applying for Museum Assistant Jobs, which are posted on the county website
 - Will be asking for more personnel to cover additional sites
 - Kristina Arnold, Education/Programming Coordinator, is moving out of the area and so has resigned; making progress in looking for a new Coordinator
 - New exhibits are in the Old Jail Museum
- C. Friends of St. Clement's Island & Piney Point Museums and Potomac Jazz & Seafood Festival Update
 - Working on plans for Potomac Jazz & Seafood Festival 2022 with a possible small price increase to enhance talent; jazz cruises will continue.
 - Many grants are being worked on, including one to restore the Dory boats at both St. Clement's Island Museum and Piney Point. Working with the town of Leonardtown to have the cannon moved inside and restored.
- D. Department of Recreation & Parks Update
 - Submitted by Arthur Shepherd via email
 - The Wellness & Aquatics Center on the CSM Leonardtown campus officially opens on Monday, September 13, 2021. The lease between the County and CSM authorizing R&P to manage the facility was signed by the CSMC on Tuesday, August 24th. All info regarding operating hours, fees and class schedule can be found on the R&P website.
 - The CSMC have named the former flattop property the Lexington Manor Passive Park. Asphalt overlay is scheduled for this week. The new entrance off of RT 235 should open soon. The new public restroom is scheduled for September 2021 completion. R&P staff and several partners have taken on a Community Garden project.
 - County Government continues to be in Pandemic Level 4. Vigilance regarding cleanliness and distancing. Include a virtual meeting option when possible and teleworking if appropriate and possible.
- E. Monthly Report & Upcoming Events
 - July:
 - The Potomac Jazz & Seafood Festival 2021 and the entire Jazz weekend went very well
 - Held the first meeting with the engineer/design team about the Piney Point shoreline
 - Participated with a booth at the FOX5 zip trip event in Leonardtown
 - Outdoor Adventures at Piney Point was sold out for the week
 - Art Classes at SCIM have returned and are going well
 - All Historical Society items were removed from the Old Jail Museum
 - Division helped plan and organize the MD Tourism Coalition's first regional mixer
 - August:
 - Children's Day at SCIM was a great success with 351 attending
 - National Lighthouse Weekend saw good crowds in spite of the rains (312 at PP; 93 at Blackstone)
 - Piney Point Lighthouse was given a proclamation by the Commissioners in honor of its 185th birthday
 - The Division hosted a Chamber Business After Hours event at Piney Point
 - The Dr. Bean items were removed from the Old Jail Museum and new exhibits are in process of being installed
 - Newly repaired electric billboard at old Charlotte Hall Visitor Center is now under Division control
 - Meeting was held with First Floor Graphics to discuss floor plans and layout of new building for SCIM
- F. Overview of Piney Point Lighthouse Museum & Historic Park

5. ADJOURN

- A. Announcements, Clarifications or Questions
 - Upcoming Events:
 - Old Jail Museum: open until 7:00 PM every 1st Friday of the Month in Leonardtown
 - Drayden African American School House Open the 1st Saturday most months
 - September 23 - 26: St. Mary's County Fair | Department Table
 - October 1: Osprey Gala at St. Clement's Island Museum
 - October 2-3: Blessing of the Fleet
 - October 10: 10 Mile Run at Piney Point Lighthouse Museum | tentative
 - October 10: Dinner & a Cruise: A Narrated Fall Foliage Tour
 - October 11: Columbus Day | Sites Open 10AM to 5PM
 - October 16 - 17: U.S. Oyster Festival in Leonardtown | Division & Friends Tables
 - October 23: Trick or Treat on the Square in Leonardtown | Old Jail open 10AM to 5PM
 - October 31: Water Taxi Service Ends
- B. Next Regularly Scheduled Meeting
 - Next regular scheduled meeting: November 8, 2021 @ 8:30 am – Old Jail Museum, Leonardtown
- C. Adjournment
 - Motion by Laura Friess; seconded by Walter Boswell
 - Adjourned at 9:03 a.m.