

**Animal Control Advisory Board
Wednesday, January 6, 2021**

1. CALL TO ORDER

Meeting called to order at 1803

2. ROLL CALL

Members Present:

Dr Pat Richardson, Chair of the Animal Control Advisory Board
Rita Weaver, Animal Welfare Representative

Members on the Phone:

Melinda Brown, Secretary of Animal Control Advisory Board
Drema Ballengee-Grunst, Animal Welfare Representative
Dr David Langford, Retired Veterinarian
Melissa Carnes, Vice-Chairperson of Animal Control Advisory Board

Members Absent:

Aubrey Briggs, Animal Welfare Representative
Cesar Afanador, Citizen Member
Susan Morris, Environmental Health Division

3. PRESENTATION(S)

A. Review & Approve Minutes

I move to approve the minutes of the November 4th, 2020, meeting as presented.

Motion by Rita Weaver, second by Dr. David Langford.

Motion Carries

Yea: Drema Ballengee-Grunst, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

4. OLD BUSINESS

A. Shelter Update

Steve Walker and John Deatrick gave an update for the shelter on the following items:

- Hiring a shelter manager near or around January of 2022. (Intend to have manager hired 6 months before opening)
- Begin hiring shelter staff near or around June 2022. (Intend to have shelter staff hired 1 month before opening)
- Target date for the shelter construction completion is on or about July 2022.
- New delay in approval from the Maryland Department of Environment due to a change in requirements and the storm impact on the site resulting in a push back of construction start approximately ninety days.

B. Election of ACAB Officers for 2021

I move to enter into elections of officers, for the positions of Chairperson, Vice-Chairperson and Secretary for the Animal Control Advisory Board for the year of 2021 and nominate Pat Richardson for Chairperson.

Motion by Rita Weaver, second by Dr David Langford.

Final Resolution: Motion Carries

Yea: Drema Ballengee-Grunst, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

I nominate Melissa Carnes for Vice-Chairperson for the Animal Control Advisory Board for the year of 2021.

Motion by Dr Pat Richardson, second by Rita Weaver.

Final Resolution: Motion Carries

Yea: Drema Ballengee-Grunst, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

I nominate Rita Weaver for Secretary for the Animal Control Advisory Board for the year of 2021.

Motion by Dr Pat Richardson, second by Dr David Langford.

Final Resolution: Motion Carries

Yea: Drema Ballengee-Grunst, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

5. NEW BUSINESS

A. Annual Report Draft

Melinda will send a copy of the Draft via email and will vote on next meeting.

B. Legislation, Ordinances / Regulations and Shelter Policies

Steve Walker spoke on the following:

- Establishing policies for the shelter and what process would be used.
- Legislation brought forward for the use of body cameras for the Animal Control Officer.
- He will assist the board with county ordinances for Animal Control.

6. BOARD MEMBER TIME

Dr. Pat Richardson requested that the sub-committees be revisited at the March meeting to determine if any changes or reorganization needs to be made and procedures for attendance under the COVID restrictions.

Dr. David Langford expressed the need to increase the number of members on the Public Educations sub-committee.

7. ADJOURN

A. Adjourn

I move to adjourn the meeting at 18:47

Motion by Rita Weaver, second by Dr David Langford.

Final Resolution: Motion Carries

Yea: Drema Ballengee-Grunst, Rita Weaver, Melissa Carnes, Melinda Brown, Dr David Langford, Dr Pat Richardson

Darlene Mund, Recorder

Minutes approved by Animal Control Advisory Board on March 3, 2021