

## WICOMICO SHORES GOLF COURSE ADVISORY BOARD

May 25, 2006  
Special Meeting Minutes  
6:00 p.m.

**MEMBERS PRESENT:** Merrill "Chico" Rivers, Chairperson, Jim Hodges, Vice-Chairperson, Phil Cranford, Robert Richardson, Wayne Pettit, Rick Smith and Gloria Tippet.

**OTHERS ATTENDING:** Phil Rollins, Director, Recreation, Parks and Community Services (RP&CS), and Pat Meyers, Golf Course Manager, RP&CS. Jerry Jochum, J. F. Jochum Architects, was attended the meeting to present the draft concept plan to the Advisory Board.

### CALL TO ORDER

The special meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:00 p.m. at the Wicomico Shores Golf Course Clubhouse.

### APPROVAL OF MINUTES

**Jim Hodges motioned, seconded by Phil Cranford, to approve the March 8, 2006 minutes as written. The motion carried with all in favor.**

### PRELIMINARY CONCEPT DESIGN FOR RENOVATION PROJECT PRESENTATION

Chairman Chico Rivers introduced Jerry Jochum, of J. F. Jochum Architects, architect for Dennis Anderson Construction Corporation. Mr. Jochum provided display boards of the preliminary concept design and renderings for the renovation of the golf course clubhouse. The lower level design includes space for 81 golf courts, cart repair area, storage areas, restroom and a mechanical room. The upper level includes a mechanical room, kitchen storage, entry vestibule, coat rooms, restrooms, kitchen, dining/reception hall, golfers lounge, outdoor seating with roof, proshop and office areas. The public functions have all been relocated to the upper level; the lower level is mostly for golf cart and maintenance functions. The dining/reception area can be partitioned off for receptions; the area has a total capacity of 166 people. The relocated proshop will have views of both greens and tees number one and ten. The concept calls for using Pella/Anderson equivalent double hung windows, additional brick in accent colors (since it's hard to match the existing brick) and plank cement board prefinished siding. The wood ceiling in the banquet room will be maintained and possibly the wood floors. Ceramic tile will be installed in the restrooms with molded plastic partitions.

Mr. Hodges asked if the plans for the kitchen would allow for food preparation for large groups such as outings, weddings and banquets? Mr. Jochum thought the plan would suffice for golf tournaments but probably wouldn't work for weddings and banquets; most of those events would provide catering services.

Chairman Rivers asked how much of the original brick will be retained? Mr. Jochum stated that most of the brick will be retained; some fill-in brick will be needed.

Mr. Pettit asked about ADA accessibility. Mr. Jochum stated that accessibility should no longer be a problem as the facility will now be "at grade." All inside areas and restrooms have been designed to ADA standards.

Chairman Rivers asked about the future transition to switching to electric golf carts. Mr. Jochum stated that the facility is being designed for electric carts.

Mr. Pettit asked if showers and lockers could be included in the plan; Mr. Jochum stated that showers and lockers could be added if needed.

All new heating and air conditioning systems will be installed; the contractor will make use of the new heat pump that was installed last year. The electrical service will be upgraded to at least 1,000 amps.

Ms. Meyers is working with the Procurement Office on the solicitation for the 60' x 24' temporary trailer to house the golf operations while the Clubhouse is under renovation.

**Jim Hodges motioned, seconded by Phil Cranford, to endorse the concept design and preliminary cost estimate as presented and for staff to forward the information to the BOCC for consideration and approval. Motion carried with all in favor.**

The Board and staff will provide the draft concept plan to the Board of County Commissioners within the next few weeks. If the BOCC approves moving forward with the concept plan, staff recommends proceeding with phase II design and engineering. It is anticipated that 90% design and engineering and final cost estimate will be completed in October.

#### **EXECUTIVE SESSION**

**Phil Cranford motioned, seconded by Jim Hodges to meet in Executive Session to discuss a personnel matter as provided for in Article 24, Section 4-210(a)1. Motion carried 7-0.**

Present: Merrill "Chico" Rivers, Chairperson, Jim Hodges, Vice-Chairperson, Phil Cranford, Robert Richardson, Wayne Pettit, Rick Smith and Gloria Tippett. Phil Rollins, Director, Recreation, Parks and Community Services (RP&CS), and Pat Meyers, Golf Course Manager, RP&CS, also attended.

Authority: Article 24, Sections 4-210(a)1.  
Time held: 7:15 p.m. – 7:30 p.m.

#### **SCHEDULING OF NEXT MEETING**

The next regularly scheduled meeting of the WSGC Advisory Board will be held on June 14, 2006 at 6:00 p.m. at the Wicomico Shores Golf Course.

The meeting concluded at approximately 7:30 P.M.

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Kathy Bailey, Recorder