

MEETING MINUTES
BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS

November 8, 2010

Recreation and Parks Conference Room

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
Lewie Aldridge, Jr. James Banagan Rose Davis Steve Dunlap Susan Gough George Kennett Shirley Leyland John Madel Frank Maio	Helen Dorsey E Barbara McWilliams E

ADVISORS PRESENT	ADVISORS ABSENT
Debra Pence, Museum Director Phil Rollins, Director Recreation, Parks, & Community Services	

Call to Order

President Shirley Leyland called the meeting to order at 08:10 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

Roll Call

The Secretary called the roll and announced presence of a quorum.

Approval of Minutes

Minutes of the September 13, 2010 meeting and the agenda for this meeting were delivered electronically to Board Members. John Madel moved that the September 13, 2010 minutes be approved. Susan Gough seconded the motion and the motion passed by voice vote.

Old Business

The museum Director sends each board member a monthly report. Debra reported that staff was very busy through the Blessing of the Fleet. Several school groups toured the facility and preparations are underway for the Christmas exhibits. This year is the Silver Anniversary of the Doll and Train Show.

New Business

Phil Rollins reported that the capital project at Piney Point Lighthouse is almost complete. Public Works is working on the issue related to the rain garden.

He also informed the Board that the Unified Committee for Afro American Communications (UCAC) is working on a project to construct a Civil War Memorial in Lancaster Park. The memorial would honor the two African American Union Soldiers from St. Mary's County who fought at Petersburg and were awarded the Medal of Honor by President Lincoln.

Lewie reported that the Murder Dinner Theater event was a success.

John Madel reported that the St. Clement's 100 Gala was a success.

Shirley Leyland presented a report from the Nominating Committee. The following are candidates:

Frank Maio, President
Barbara McWilliams, Vice-President
Steve Dunlap, Secretary

No nominations were received from the floor and Rose Davis moved that the Board accept the nominees. Lewie Aldridge, Jr seconded the motion and the motion was passed by unanimous voice vote. Congratulations to the officers for 2011.

President Leyland proposed a 2011 meeting schedule as show at the end of these minutes. Lewie Aldridge, Jr. moved that the schedule be adopted; second by Frank Maio. The motion was approved by voice vote.

Steve Dunlap reported on the status of the revised by-laws passed by the Board in September. He provided a communication received from the County Attorney along with a set of by-laws for the board written by the County Attorney. After some discussion, the Secretary will email the by-laws package to all board members. Their comments are due by November 22. The revised document will be returned to the members for final comments by November 30. Final comments are due from the members by December 8. Phil Rollins will set up a meeting with the County Attorney. He, Debra Pence, Frank Maio and Steve Dunlap will attend.

Up-Coming Activities

President Leyland reviewed the Upcoming activities in the agenda. George Kennett added that the USS Tulip memorial celebration will be Wednesday November 10th at 1030. Signs are on Rt. 5 directing people to the memorial.

Adjournment

With no further business, George Kennett moved to adjourn, second by John Madel. We adjourned at 09:05 am.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2011:

2010 DATES	MEETING TIME	MEETING PLACE
January 10	08:00	Recreation & Parks Conference Room
March 14	08:00	Recreation & Parks Conference Room
March 25*	TBD	Maryland Day
May 9	08:00	PPLHM&HP
July 11	08:00	SCIM
September 12	08:00	Recreation & Parks Conference Room
November 14	08:00	Recreation & Parks Conference Room

- *Not an official meeting.

Respectfully submitted,

Steve Dunlap, Secretary