

**St. Mary's County, Maryland**  
**HISTORIC PRESERVATION COMMISSION**  
Minutes of the meeting held on  
May 26, 2011

**Present:** Carol Moody, Chair  
Scott Lawrence, Vice-Chair  
George Donely, Member  
Robert Gibbs, Member  
Hal Willard, Member  
Grace Mary Brady, Staff  
Ruth Mitchell, Absent

**Call to Order:** The regularly scheduled meeting of the HPC was called to order at 4 p.m.

**Recognition of Guests:** Frankie Tippett

**Approval of Agenda:** Motion by Mr. Lawrence, second by Mr. Gibbs to amend the Agenda so that the New Business Item, Vote and recommendation to the Board of County Commissioners on upcoming vacancies on the HPC, could be heard as the first item of business. Motion to accept the Agenda as amended passed unanimously.

**Approval of Minutes:** Motion by Mr. Willard, seconded by Mr. Gibbs to approve the April 28, 2011 minutes as presented. Motion passed unanimously.

**Reports: Historic Preservation (Grace Mary Brady, Historic Preservation Planner II)**

- Handled 14 customer service requests.
- Reviewed TEC comments – no historic homes.
- 4 Demos the month of May.
- Sheriff Book – 375 Anniversary – meeting on May 10<sup>th</sup>, research and work continues weekly.
- War of 1812 – answered proposal for 3 Alternatives, selecting alternative 3. Letters sent to National Park Service from Hon. John Hanson Briscoe from SMCHS; Carolyn Laray in Tourism; Nancy Easterling at Historic Sotterley; Grace Mary Brady from Land Use and Growth Management, etc.
- Attended Historic Preservation Conference in Annapolis on May 19<sup>th</sup> and May 20<sup>th</sup> with 3 members of the Historic Preservation Commission.
- Historic Preservation Commission appeared before the Board of County Commissioners on May 10<sup>th</sup> to present 10 awards in three different categories: Service, Project and Life-time Achievement Awards.
- Attended Lexington Park Development Plan public hearing on Wednesday, May 25<sup>th</sup> at Bay District Volunteer Fire Dept. – 128 Attendees
- Staffed HPC monthly meeting
- Presented revised Bylaws, Resolutions, Ordinances and Rules of Procedure received from the County Attorney, Mr. George R. Sparling.
- Reviewed the Quarterly Report FY 2011 for Historic Preservation Commission and Grants and answered questions raised by Chair Moody.

**Old Business:**

1) Preservation Conference on May 19 and 20 in Annapolis.  
Ms. Moody presented a written report of the sessions she attended to the board members for their consideration. She felt that the conference was disjointed and some of the sessions were more valuable than others. Mr. Donely reported that he enjoyed most of his sessions, but had difficulty in finding out where the various sessions were being held. Ms. Brady also talked about the disjointedness of the conference stating that she directed many people to their intended destinations since she was familiar with Annapolis. She was disappointed that no one had thought of getting the Annapolis walking maps from the

tourism welcome center for conference attendees. She reported that most of the session were good, but expressed disappointment in the session on the Chesapeake Bay Executive Order. She and Ms. Moody filled in the appropriate 'feed back' forms. Mr. Gibbs suggested that a letter be written to Preservation Maryland containing our feedback. Ms. Brady asked that everyone send their critique to her by Friday, June 3<sup>rd</sup> and she would compile the recommendations and send to Preservation Maryland and the Maryland Historic Trust.

2) Feedback on Historic Preservation Rewards

Everyone thought the Award Ceremony with the Board of County Commissioners went very well. Thoughts and suggestions for improvements for next years Annual Awards will be considered when the new appointments to the Commission have been made so that new members will have an opportunity to weigh in on the Annual Awards process.

**New Business:**

**\*This item was taken out of order and decided at 4 p.m. Mr. Lawrence had to leave after the vote.**

1) Vote and recommendation to BOCC on upcoming vacancies on HPC.

Ms. Moody presented the Board a letter from Susan Wolfe withdrawing her name for consideration at this time. Ms. Wolfe stated that she wanted to continue to work with the Board on all of its projects.

After review of the membership applications submitted, the Board voted as follows:

Motion made by Mr. Gibb, seconded by Mr. Lawrence to submit the name of Mike Smolek to the Board of County Commissioners for appointment to the Historic Preservation Commission. The motion passed unanimously. Mr. Smolek is to fill the slot created by the resignation of Ms. Erichsen.

Motion made by Mr. Lawrence, seconded by Mr. Gibb to submit the name of Mary Farrar to the Board of County Commissioners for appointment to the Historic Preservation Commission. The motion passed unanimously. Ms. Farrar is to fill the slot created by the departure of Mr. Willard.

2) Discussion of HPC meeting dates and time.

This item was deferred until July when the new members would be on board.

**Announcements** – None

**Adjournment** – Motion made by Mr. Willard, seconded by Mr. Gibbs to adjourn the meeting, which passed unanimously. The meeting was adjourned at 4:50 p.m.

Submitted By: Grace Mary Brady

Signed by: \_\_\_\_\_  
Carol Moody, Chair

Date: June 23, 2011