



## MEMORANDUM

TO: Commissioners of St. Mary's County

CC: David A. Weiskopf, County Administrator  
*Office of the County Administrator*

THRU: Jessica S.B. Andritz, Director *gsta. 7-8-2024*  
*Dept. of Land Use & Growth Management*

THRU: Amber Harding, Permits Manager *ah*  
*Dept. of Land Use & Growth Management*

FROM: Betty Nickerson, Senior Administrative Coordinator  
*Dept. of Land Use & Growth Management*

DATE: July 5, 2024

RE: Board of Electrical Examiners Annual Report FY 2024

Total number of license applications (new/renewal) and associated fees collected during FY 2024.

License Type	Number	Fees
Low Voltage <sup>1</sup> New	2	300.00
Low Voltage Renewal	3	600.00
Restricted <sup>2</sup> New	1	150.00
Restricted Renewal	3	450.00
Homeowner <sup>3</sup> New	4	100.00
<b>Total Licenses Issued in FY 2024</b>	<b>14</b>	<b>1600.00</b>

Total number of examinations administered during FY 2024.

Total Examinations	Number
Passed	3
Failed	1

<sup>1</sup> Low Voltage electrician means a licensed person, determined to be qualified by the Board of Electrical Examiners, who is engaged in the trade or business for the installation, repair, or maintenance of low voltage communications systems listed in the following: Low Voltage systems, telephone, television (including cable), sound systems, public address systems optical fiber cables and intercom systems.

<sup>2</sup> Restricted electrician means a licensed person, determined to be qualified by the Board of Electrical Examiners, who is engaged in the trade or business for the installation, repair, or maintenance of low voltage and low energy wiring and circuits for fire and burglar alarm systems as defined in the National Electrical Code.

<sup>3</sup> Homeowners shall be issued a Homeowners license to perform electrical wiring in their own home under the following conditions: Pass (70% or higher) written test on the current National Electrical Code given by the board. Homeowner license expires in 2 years.

Memo to CSMC

Re: Board of Electrical Examiners – Annual Report – FY 2024

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See Attachment A: MUELEC Meeting Minutes for Wednesday, November 15, 2023

See Attachment B: Meeting Minutes for all meetings conducted in FY 2024 (see attached).  
Meetings were held monthly, with the exception of July 2023.

## **Electrical Examiners Board (Tuesday, August 8, 2023)**

*Generated by Betty Nickerson on Wednesday, August 9, 2023*

### **Members present**

Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

### **Meeting called to order at 6:01 PM**

#### **1. CALL TO ORDER**

Call to Order Start Board of Electrical Examiners Meeting

#### **2. ROLL CALL**

Roll Call of the Board of Electrical Examiners Meeting

#### **Members Present**

Don Haskin, Chairman  
Ronald Phetteplace, Member  
Dale Abell, Member  
Ron Derby, Member

#### **Members absent**

Robert Spence, Member

#### **Supporting Staff Present**

Amber Thompson Harding, Permits Manager, Land Use and Growth Management  
Betty Nickerson, Sr. Admin Coordinator, Land Use and Growth Management

#### **3. REVIEW AND APPROVE MINUTES**

Motion to approve the Board of Electrical Examiners meeting minutes from June 6, 2023

Motion by Ron Derby, second by Ronald Phetteplace.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

Unanimously approved

#### **4. SECRETARY'S REPORT**

Amber Thompson Harding, Permits Manager, Land Use and Growth Manager updated board members of June and July, 2023 monthly statistical data.

Betty Nickerson, Sr. Admin Coordinator, Land Use and Growth Management updated FY 2024 total approved Budget.

Betty Nickerson, Sr. Admin Coordinator, Land Use and Growth Management questions on how to proceed with a request from Randy Wathen on how to proceed with testing for a Journeyman's License. Donald Haskin, Chairman stated the Board of Electrical Examiners can test and the State of Maryland will issue him a license based on passing the test but cannot reciprocate a license with any other state.

## **5. OLD BUSINESS**

Amber Thompson Harding, Permits Manager, Land Use and Growth Management updated and adjusted the format for the final copy of the Rules and Regulations. Donald Haskin, Chairman proposed a change in wording number 16. Rules and Regulations T. from "neat and workmanlike" to "professional and skillful"

The Board of Electrical Examiners also changed 14. Issuance of License A. from "Letters" to "Notification".

Amber Thompson Harding, Permits Manager, Land use and Growth Management to update changes and post to St. Mary's County Government upon final approval from the St. Mary's County Government Assistant Attorney John Houser.

I motion to approve the final copy of Rules and Regulations for website

Motion by Dale Abell, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

## **6. NEW BUSINESS**

### **A. Homeowner exam results**

July 20, 2023 Homeowner Exam proctored by Ronald Phetteplace and Dale Abell.

Homeowner test results: One pass, One fail

For future testing, Board of Electrical Examiners to go over test results at the February and August meetings before test results are given to applicants.

### **B. MUELEC information letter/booklet**

Discussion on the MUELEC information booklet. Don Haskin, Chairman has not heard anything from MUELEC about the 2020 test questions that were to be submitted and incorporated into the test. Don Haskin Chairman, has not heard anything from MUELEC about questions on the 2023 questions. Don Haskin, Chairman is on the committee that reviews the test questions. If the State of Maryland is issuing licenses. If the State of Maryland does not use the MUELEC exams what does the Board of Electrical Examiners base its testing for Homeowners, Low Voltage and all tests. If the Board of Electrical Examiners cannot issue Low Voltage and burglar alarm licenses the work will have to be completed by a Master Electrician.

### **C. Organization of old files**

Organization of old files. Box contains homeowner tests and has a bank of questions for 2017 testing and should have a CD with it. Board of Electrical Examiners will follow up in December with test question changes for January's homeowner test in January if there is no change in the testing year. If testing updates to 2020 the Board of Electrical Examiners will have to return the CD to MUELEC. Testing updates will be on December 5, 2023 agenda.

### **D. Daigle License renewal late fee waiver**

Discussion on email from Nancy Daigle for renewal license.

Conclusion: Waive Mr. Daigle late fee because in the Rules and Regulations it states "Letter" to be mailed in April 2023. Will update the Rules and Regulations from "Letter" to "Notification" The initial email was sent on May 4, 2023. Motion to waive the late fee for Mr. Daigle based on sending email not letter and sending notification on May 4, 2023, not in April 2023.

Motion to waive late fee for Steven Daigle

Motion by Ronald Phetteplace, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

Unanimously approved

#### **E. Tentative Interim Amendment (TIA)**

Discussion on Tentative Interim Amendment (TIA) approved and enacted for swimming pools. Code is written number 8 around the pool is acceptable and has been acceptable. Dale Abell, member stated they been enforcing that the number 8 and the grid are required. Don Haskin, Chairman stated that this was his only concern and since St. Mary's County is enforcing what the TIA enacted it is good.

#### **F. Annual Report**

Betty gave a copy of the Annual Report to the Board of Electrical Examiners.

### **7. ADJOURN**

Motion to Adjourn the Board of Electrical Examiners Board Meeting for August 8, 2023

Motion by Dale Abell, second by Ron Derby

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Donald Haskin, Dale Abell, Ron Derby

Unanimously approved

**Electrical Examiners Board (Tuesday, September 5, 2023)**

Generated by Betty Nickerson on Wednesday, September 6, 2023

**Meeting called to order at 5:56 PM****1. CALL TO ORDER**

Call to Order Start Board of Electrical Examiners Meeting

**2. ROLL CALL**

Roll Call of the Board of Electrical Examiners Meeting

**Members Present**

Don Haskin, Chairman

Ronald Phetteplace, Member

Ron Derby, Member

Craig Spence, Member, Via telephone

**Members Absent**

Dale Abell, Member

**Supporting Staff Present**

Amber Harding, Permits Manager, Land Use and Growth Management

Betty Nickerson, Sr. Admin Coordinator, Land Use and Growth Management

**3. REVIEW AND APPROVE MINUTES**

Motion to approve the Board of Electrical Examiners meeting minutes from August 8, 2023.

Motion by Ron Derby, second by Ronald Phetteplace.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence

**4. SECRETARY'S REPORT****A. LUGM Staff Amber Harding, Permits Manager, Land Use and Growth Management and Betty Nickerson, Sr. Administrative Coordinator, Land Use and Growth Management**

Staff report by Amber Harding, Permits Manager, Land Use and Growth Management.

Amber Harding, Permits Manager, Land Use and Growth Management received an email from Mr. Tice, stating he would like to be removed from a permit 23-1606 due to time constraints. Ross Payne will be taking over the electrical permit. The Board of Electrical Examiners okayed the change's to the Permit.

Amber Harding, Permits Manager, Land Use and Growth Management gave information for August's Monthly Report.

**5. OLD BUSINESS****A. Posting and updating the St. Mary's County Website**

The St. Mary's County Website has been updated as of September 5, 2023.

**B. Testing for Licenses**

Testing for licensing. St. Mary's County does not do testing for Journeyman. St. Mary's County can test for Master Licenses for a Maryland license but they cannot reciprocate with another state per Maryland state rules. St. Mary's

County also can test for Low-Voltage and Homeowners exams. Donald Haskin, Chairman has not heard anything from MUELEC. Ron Phetteplace, Member, asked if we had heard anything from the St. Mary's County Commissioners on the registration. Amber Harding, Permits Manager, Land Use and Growth Management stated that request was given to John Houser, Assistant County Attorney, St. Mary's County Government and was to be sent to the Commissioners of St. Mary's County for review.

## **6. NEW BUSINESS**

### **A. By-Laws Review**

In the by-laws that is a concern was the Officers of the Board for Secretary/Treasury. The by-laws read as the Secretary/Treasurer has to be a member of the Board of Electrical Examiners. Amber Harding, Permits Manager, Land Use and Growth Management emailed John Houser, Assistant County Attorney, St. Mary's County Government stated in an email that an officer does not need to be a member of the board unless that requirement is made explicit in the by-laws or the enacting resolution.

### **B. Mike Holt Video**

Donald Haskin, Chairman received the video of the Mike Holt seminar for a class and will set out to have the classes in December 2023 on two back to back Wednesday's. Donald Haskin, Chairman would like to have the commissioners room reserved to conduct the classes. Don Haskin, Chairman would like to know the rules for using an old mailing list to end out invitations. Amber Harding, Permits Manager, Land Use and Growth Management will confirm with John Houser, Assistant County Attorney, St. Mary's County Government if the previous mailing list can be used for invitations.

## **7. MEETING ADJOURN**

Motion to adjourn the Board of Electrical Examiners September 5, 2023 meeting.

Motion by Ronald Phetteplace, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence

**Meeting Adjourn 6:14 PM**

## **Electrical Examiners Board (Tuesday, October 3, 2023)**

*Generated by Betty Nickerson on Thursday, October 5, 2023*

### **Meeting called to order at 6:04 PM**

#### **1. CALL TO ORDER**

Call to order Start Board of Electrical Examiners Meeting

#### **2. ROLL CALL**

Roll Call of the Board of Electrical Examiners Meeting

#### **Members Present**

Craig Spence, Acting Chair  
Ronald Phetteplace, Member  
Ron Derby, Member  
Dale Abell, Member

#### **Members Absent**

Don Haskin, Chair

#### **Supporting Staff Present**

Amber Harding, Permits Manager, Land Use and Growth Management  
Betty Nickerson, Sr. Admin Coordinator, Land Use and Growth Management

#### **3. REVIEW AND APPROVE MINUTES**

Motion to approve the minutes from September 5, 2023.

Motion by Ronald Phetteplace, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Robert Spence, Dale Abell

#### **4. SECRETARY REPORT**

Amber Harding, Permits Manager, Land Use and Growth Manager read the Monthly Report for September 2023.

#### **5. OLD BUSINESS**

Discussion on the progress of the letter that was sent to the Commissioners of St. Mary's County. Dale Abell, member would like to know the process of how to get before the Commissioners of St. Mary's County. The Board of Electrical Examiners will continue discussion in the November 7, 2023 meeting in Old Business. Amber Harding, Permits Manager, Land Use and Growth Management and Betty Nickerson, Sr. Admin Coordinator to learn more about the Open Meeting Act.

#### **6. NEW BUSINESS**

Discussion on code inspections and how to resolve inspection delays. Joe Goldsmith, Zoning Compliance Supervisor, Land Use and Growth Management and David Yingling, Deputy County Administrator are meeting to see what types of options are available for authorized inspectors for St. Mary's County. The Board of Electrical Examiners will continue the discussion in the November 7, 2023 Board of Electrical Examiners. The Board of Electrical Examiners would like to invite members of the Building Code Board of Appeals, Plumbing, Fuel, Gas Advisory Board, Joe Goldsmith and David Yingling into the discussion of authorized inspectors.



## **7. ELECTRICAL EXAMINERS ROUND TABLE**

Dale Abell, Member would like to know the process on how to amend the NEC 2023 code for island receptacles back to the NEC 2020 code. The Board of Electrical Examiners will continue discussion at the November 7, 2023 meeting. Amber Harding, Permits manager will contact John Houser on the process to proceed with the request. NEC 2023 210.52.C

Ron Derby, Member would like meter tampering added to the agenda for November 7, 2023 meeting.

## **8. ADJOURN**

Motion to adjourn the Board of Electrical Examiners October 3, 2023 meeting.

Motion by Ron Derby, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Robert Spence, Dale Abell

**Meeting Adjourn 6:46 PM**

**Electrical Examiners Board (Tuesday, November 7, 2023)**

*Generated by Betty Nickerson on Wednesday, November 8, 2023*

**Meeting Called to order at 5:55 PM**

**Members present**

Donald Haskin, Chairman

Robert Spence, Member

Ron Derby, Member

Dale Abell, Member

**Members Absent**

Ronald Phetteplace

**1. CALL TO ORDER**

Call to Order Start Board of Electrical Examiners Meeting

**2. ROLL CALL**

Roll Call of the Board of Electrical Examiners Meeting

**3. REVIEW AND APPROVE MEETING MINUTES**

Motion to approve October 3, 2023 meeting minutes.

Motion by Ron Derby, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ron Derby, Robert Spence, Dale Abell

Abstain: Donald Haskin

**Supporting Staff Present**

Amber Harding, Permits Manager, Land Use and Growth Management

Betty Nickerson, Sr. Administrative Coordinator

**Supporting Staff Present**

John Sterling Houser, Assistant County Attorney, St. Mary's County Government

**4. SECRETARY'S REPORT**

Amber Harding, Permits Manager, Land Use and Growth Management read the monthly report for October, 2023.

**5. OLD BUSINESS**

A. Authorized Code Inspectors: Amber Harding, Permits Manager, Land Use and Growth Management is working with others on seeking other agencies for inspections. The St. Mary's County Ordinance was also reviewed and it does not state that another electrical inspector cannot do an inspection if there is a building permit associated. The concern was the Middle Department Inspection Agency's (MDIA) policy. Amber Harding, Permits Manager, Land Use and Growth management has reached out to the Middle Department Inspection Agency (MDIA) and it was stated that the Middle Department Inspection Agency (MDIA) will accept inspection reports from an authorized certified inspector.

B. Letter to the Commissioners of St. Mary's County for Master Electrician Registration: John Sterling Houser, Assistant County Attorney, St. Mary's County Government will email St. Mary's County Administrator the letter and a summation of the letter in one paragraph an clarity of whether the Commissioners of St. Mary's County

will want to proceed forward. The findings will be discussed at the Board of Electrical Examiners Meeting on December 5, 2023.

## **6. NEW BUSINESS**

A. Open Meetings Act: John Sterling Houser, Assistant County Attorney, St. Mary's County Government explained to the Board of Electrical Examiners the Open Meeting Act for St. Mary's County.

B. Amendment to the NEC 2023 210.52.C Kitchen Islands: Discussion on the NEC 2023 210.52.C Kitchen Islands. The Board of Electrical Examiners will not ask for an amendment to the NEC 2023 210.52.C Kitchen Islands at this time. The Board of Electrical Examiners will wait until the NEC 2026 Code is published for review. The Board of Electrical Examiners will continue discussion of amendments to the NEC 2023 Code in the December 5, 2023 meeting.

C. Meter Tampering: Ron Derby, Member stated the Southern Maryland Electric Coop (SMECO) is still working on the process for meter tampering but would like the opinion of the Board of Electrical Examiners. Don Haskin, Chairman stated an unqualified person pulling the meter is no different than an unqualified person pulling the emergency disconnect. The only difference is that the Southern Maryland Electric Coop (SMECO) will know if someone pulls the meter but does not know why it was pulled. Ron Derby, Member stated that the Southern Maryland Electric Coop (SMECO) may put disclaimers on the meters stating that meter can only be pulled by Southern Maryland Electric Coop (SMECO) personnel. The Board of Electrical Examiners will continue discussion at the December 5, 2023 meeting.

D. Approval of Board of Electrical Examiners Meetings 2024 Schedule  
Move to approve the Board of Electrical Examiners Meetings 2024 Schedule  
Motion by Robert Spence, second by Ron Derby.  
Final Resolution: Motion Carries  
Yea: Ron Derby, Donald Haskin, Robert Spence, Dale Abell

## **7. BEE Round Table**

Amber Harding, Permits Manager, Land Use and Growth Management will want to discuss the budget in a future meeting.

Amendments to the NEC 2023 Code to be on the agenda for December 5, 2023.

Betty Nickerson, Sr. Admin Coordinator asked what code will the homeowner test be for January 2024.

Don Haskin, Chairman stated the test will be given from the NEC 2017 Code.

## **8. ADJOURN**

Motion to adjourn the Board of Electrical Examiners November 7, 2023

Motion by Dale Abell, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ron Derby, Donald Haskin, Robert Spence, Dale Abell

**Meeting Adjourn at 6:53 PM**

**Electrical Examiners Board (Tuesday, December 5, 2023)**

*Generated by Betty Nickerson on Wednesday, December 6, 2023*

**Meeting called to order at 6:00 PM****Members present**

Donald Haskin, Chairman  
Ronald Phetteplace, Member  
Ron Derby, Member  
Robert Spence, Member  
Dale Abell, Member

**Supporting Staff Present**

Amber Harding, Permits Manager, Land Use and Growth Management  
Betty Nickerson, Sr. Administrative Coordinator

**1. CALL TO ORDER**

Call to Order Start Board of Electrical Examiners Meeting

**2. ROLL CALL**

Roll Call of the Board of Electrical Examiners Meeting  
All members present

**3. REVIEW AND APPROVE MINUTES**

Motion to approve the November 7, 2023 Board of Electrical Examiners meeting minutes  
Motion by Robert Spence, second by Dale Abell.  
Final Resolution: Motion Carries  
Yea: Ron Derby, Donald Haskin, Robert Spence, Dale Abell  
Abstain: Ronald Phetteplace

**4. SECRETARY'S REPORT**

A. Secretary Report  
Amber Harding, Permits Manager, Land Use and Growth Management read the monthly report for November, 2023.

**5. OLD BUSINESS**

- A. Homeowner exam test questions  
Test questions for the January homeowners test will remain the same. Dale Abell and Ronald Phetteplace will proctor the homeowner test if needed on January 18, 2024.
- B. Update to the Letter to the Commissioners of St. Mary's County  
There is no update from John Houser, Assistant County Attorney, St Mary's County Government on the Letter to the Commissioners of St. Mary's County.
- C. Final Amendments to the NEC 2023 Code  
Donald Haskin, Chairman stated that the time has passed for amendments to the NEC 2023 Code. The Board of Electrical Examiners would have had to make changes before April 2023. As of right now, the code comes out in December and is adopted in St. Mary's County unless it is stopped by the Electrical Board or the St. Mary's County Commissioners.
- D. Meter Tampering Southern Maryland Electric Coop (SMECO)

SMECO has no movement to changes to their policy. The policy remains the same at this time. Ron Derby, member will give an update in future meetings and if any changes are made.

## **6. NEW BUSINESS**

### **A. MUELEC Virtual Meeting November 15, 2023**

Donald Haskin, Chairman and Ron Derby, Member attended the virtual Maryland Uniform Electrical Licensing Examination Committee (MUELEC) meeting on November 15, 2023. PSI (Electrical testing agency for the State of Maryland) has indicated that they will be using the 2020 questions that MEULEC supplied them for testing but there was no firm date set. Once the new code questions are distributed the Board of Electrical Examiners the test questions will be updated. The Maryland State License fees will be increasing. Discussion on changes in the licensing procedure's for licenses.

### **B. Electric Vehicle Charging Infrastructure Requirements**

Discussion on Electric Vehicle Charging Infrastructure Requirements. House Bill 830 establishing and altering certain requirements related to the installation of equipment for the charging of electric vehicles during the construction of certain housing units; clarifying that a county or municipal corporation may require a greater number of electric vehicle parking spaces; requiring the Maryland Energy Administration to study certain issues related to the installation of electric vehicle parking spaces at multifamily residential buildings and submit a report to the Governor and the General Assembly by December 1, 2023. Betty Nickerson, Sr. Administrative Coordinator will contact John Houser, Assistant County Attorney, St Mary's County Government via email with questions on how to proceed with the new law.

### **C. FY 2025 Budget**

Motion to approve the FY 2025 Board of Electrical Examiners Budget.

Motion by Robert Spence, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence, Dale Abell

## **7. BEE ROUND TABLE**

### **A. BEE Round Table**

Dale Abell tried to use the Electrical Inspector "Roger" and he stated he will not do inspection on building permits due to conflicts with the Middle Department Inspection Agency (MDIA). Ronald Phetteplace, member stated there is a place in Charlotte Hall that does inspections. Amber Thompson, Permits Manager, Land Use and Growth Management stated this company (person) has not provided any proof of certification to Land Use and Growth Management.

## **8. ADJOURN**

### **A. Adjourn the Board of Electrical Examiners December 5, 2023 meeting**

Motion to Adjourn the December 5, 2023 Board of Electrical Examiners meeting

Motion by Ronald Phetteplace, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence, Dale Abell

**Meeting adjourn at 7:46 pm**

**Electrical Examiners Board (Tuesday, January 2, 2024)**

*Generated by Betty Nickerson on Wednesday, January 3, 2024*

**Meeting called to order at 6:02PM****Members present**

Donald Haskin, Chairman  
Ronald Phetteplace, Member  
Ron Derby, Member  
Robert Spence, Member

**Member not present**

Dale Abell, Member

**1. CALL TO ORDER**

Call to order the Board of Electrical Examiners Meeting.

**2. ROLL CALL**

Roll Call of the Board of Electrical Examiners Meeting.

**3. REVIEW AND APPROVE MINUTES**

Motion to approve the December 5, 2023 Board of Electrical Examiners meeting minutes

Motion by Ronald Phetteplace, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence

**4. SECRETARY'S REPORT****A. Secretary Report**

Amber Harding, Permits Manager Land Use and Growth Management read the monthly report for December 2023.

**5. OLD BUSINESS****A. Commissioner letter**

John Sterling Houser, Deputy County Attorney told the board of Electrical Examiners received a response to the letter written to the Commissioners of St. Mary's County in March 2023. The Commissioners of St. Mary's County had a two questions for the Board of Electrical Examiners. The Board of Electrical Examiners explained the reasoning for registration the consequences if the electrician does not have a current Certificate of Insurance, which is required to keep up to date, the board has no way of knowing if the Certificate of Insurance has lapsed if there is no registration, offering electricians classes without a current list of electricians, the Board of Electrical Examiners would not know if a disciplinary infraction has occurred without a registration, if there is new code information or state legislation that the Board of Electrical Examiners need to get out to electricians, there is no up to date information to send out. St. Mary's County Government is listed on the Certificate of Insurance as the certificate holder.

Another question from the Commissioners of St. Mary's County would there be a fee for registration and how much of an administrative cost. Jessica Andritz, Director, Land Use and Growth Management may have to speak with the Commissioners of St. Mary's County in reference to administrative cost.

## B. Electric Vehicle Legislation

John Sterling Houser, Deputy County Attorney explained Bill HB830 on Electric Vehicle Charging.

## C. FY 2025 Budget

Amber Harding, Permits Manager, Land Use and Growth Management and the Board of Electrical Examiners discussed the FY 2025 Budget. There will be no changes to Books and Publications, Mileage Reimbursement, Memberships and Conference & Conventions. There will be a decrease in postage from \$300.00 to \$50.00. The Board of Electrical Examiners would like a pay increase from \$25.00 to \$52.00 per meeting, testing or teaching classes. Amber Harding will ask for the increase to the budget for other contract services from \$3,000.00 to \$3,500.00. There is a question about the by-laws which states the Board of Electrical Examiners pay of \$25.00 Amber Harding, Permits Manager will have to do research to see how to proceed with the change to the increase of meeting payments and by-laws and will get back to the Board with the answers. Board of Electrical Examiners will vote on the FY2025 budget at the February 6, 2024 meeting.

## 6. NEW BUSINESS

### A. December Training Class

December training class had 90 registered for the first class, 60 for the second class. There will be another class on January 3, 2024. Don Haskin, Chairman to the Board of Electrical Examiners will turn in the evaluation form that were given out to the training participants at the next meeting.

### B. January Homeowner testing

There are two homeowners that have applied and will be testing for the homeowner exam on January 18, 2024 at 6:00 PM.

## 7. BEE Round Table

No comments for the Board of Electrical Examiners Round Table.

## 8. ADJOURN

A. Adjourn the Board of Electrical Examiners January 2, 2024

Motion to adjourn the Board of Electrical Examiners meeting January 2, 2024 @ 6:48 PM.

Motion by Robert Spence, second by Ronald Phetteplace.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence

**Meeting adjourn @ 6:48 PM**

**Electrical Examiners Board (Tuesday, February 6, 2024)**

*Generated by Betty Nickerson on Wednesday, February 7, 2024*

**Meeting called to order at 6:01 PM****Members present**

Donald Haskin, Chairman  
Ronald Phetteplace, Member  
Ron Derby, Member  
Robert Spence, Member  
Dale Abell, Member

**Supporting Staff in attendance**

Amber Harding, Permits Manager, Land Use and Growth Management

**1. CALL TO ORDER**

Call to Order the Board of Electrical Examiners meeting.

**2. ROLL CALL**

Roll call of the Board of Electrical Examiners meeting.

**3. REVIEW AND APPROVE MINUTES**

Motion to approve the January 2, 2024 Board of Electrical Examiners meeting minutes.

Motion by Ronald Phetteplace, second by Ron Derby.

Abstain: Dale Abell

Final Resolution Motion Carries

Yea Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence

**4. SECRETARY'S REPORT**

Amber Harding, Permits Manager, Land Use and Growth Management read the monthly report for January 2024.

**5. NEW BUSINESS****A. December Training Class**

Held three classes in December with a total of 80 electricians in attendance. The Board of Electrical Examiners will have another class in April 10, 2024 and April 17, 2024. Amber Harding, Permits Manager, Land Use and Growth Management will look into sending an announcement to the PIO office to post on the St. Mary's County website.

**B. January Homeowner Test Results**

January homeowner test results were two homeowner tests given and both passed. Betty to notify the homeowners with the results. Don Haskin would like the Board of Electrical Examiners to look over the current test questions before the next testing date in July 2024.

**C. Memo from MUELEC**

Discussion of the memo from MUELEC. Don Haskin, Chairman asked about the membership fee. Amber Harding, Permits Manager, Land Use and Growth Management stated the membership fee will come out of the Board of Electrical Examiner budget and Land Use and Growth Management has received the invoice for payment.



**6. BEE ROUND TABLE**

Amber Harding, Permits Manager, Land Use and Growth Management discussed a Public Information Act request for the Board of Electrical Examiners.

**7. ADJOURN**

Motion to adjourn the Board of Electrical Examiners January 2, 2023.

Motion by Robert Spence, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence, Dale Abell

**Meeting Adjourn at 6:22 PM**

## **Electrical Examiners Board (Tuesday, March 5, 2024)**

*Generated by Betty Nickerson on Wednesday, March 6, 2024*

### **MEETING CALLED TO ORDER AT 6:02 PM**

#### **MEMBERS PRESENT**

Donald Haskin, Chairman

Ronald Phetteplace, Member

Robert Spence, Member

Dale Abell, Member

#### **MEMBERS ABSENT**

Ron Derby, Member

#### **SUPPORTING STAFF IN ATTENDANCE**

Amber Harding, Permits Manager, Land Use and Growth Management

Betty Nickerson, Sr. Administrative Coordinator, Land Use and Growth management

#### **1. CALL TO ORDER**

Call to Order the Board of Electrical Examiners meeting.

#### **2. ROLL CALL**

Roll Call of the Board of Electrical Examiners meeting.

#### **3. REVIEW AND APPROVE MINUTES**

Motion to approve the meeting minutes from February 6, 2024.

Motion by Ronald Phetteplace, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Donald Haskin, Robert Spence, Dale Abell

#### **4. SECRETARY'S REPORT**

Amber Harding, Permits Manager, Land Use and Growth Management read the monthly report for the month of February 2024.

#### **5. NEW BUSINESS**

A. Enrollment for April 10th and 17th 2024 Training Classes

Don Haskin, Chairman thanked SMECO (Southern Maryland Coop) and Ron Derby for holding the April 10th

and 17th 2024 and 2024 training class at the SMECO (Southern Maryland Coop) facility in Leonardtown, MD.

There are 29 students enrolled for the class. Amber Harding, Permits Manager stated that Jenna Guzman,

Communications Director, St. Mary's County Government will post the flyer for the April 10th and 17th 2024

training class on social media March 8, 2024. It was also recommended for everyone to comment on the St.

Mary's County Facebook page. Jenna Guzman, Communications Director, St. Mary's County Government also

recommended to Amber Harding, Permits Manager, Land Use and Growth Management that sharing the post is

great but if you comment on the post it drives engagement levels. Amber Harding, Permits Manager, Land Use

and Growth Management will email the Board of Electrical Examiner members the link for the Facebook page.

Amber Harding, Permits Manager, Land Use and Growth Management will also send an email to electricians

who may want to attend the April 10th and 17th 2024 training class.

## **6. BEE ROUND TABLE**

### **A. Round Table**

Don Haskin, Chairman has not heard anything from MUELEC (Maryland Uniform Electrical Licensing Examination Committee) at this time. Amber Harding, Permits Manager, Land Use and Growth Management stated that all permit type applications soon will be available online. Amber Harding, Permits Manager, Land Use and Growth Management stated MDIA (Middle Department Inspection Agency) has hired a new inspector. Don Haskin, Chairman received a call from an electrician that has come behind a company that does energy work for SMECO. He noticed many violations. Don Haskin, Chairman suggested that the electrician get in touch with MDIA (Middle Department Inspection Agency) if they could not take any action it should be brought to the Board of Electrical Examiners for review.

## **7. ADJOURN**

Motion to adjourn the Board of Electrical Examiners meeting March 5, 2024.

Motion by Robert Spence, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Donald Haskin, Robert Spence, Dale Abell

## **Electrical Examiners Board (Tuesday, April 2, 2024)**

*Generated by Betty Nickerson on Monday, April 8, 2024*

### **Meeting Called to Order at 6:00 PM**

#### **Members present**

Donald Haskin, Chairman

Ronald Phetteplace, Member

Ron Derby, Member

Robert Spence, Member

Dale Abell, Member

#### **1. CALL TO ORDER**

Call to Order the Board of Electrical Examiners

#### **2. ROLL CALL**

Roll Call of the Board of Electrical Examiners

#### **3. REVIEW AND APPROVE MINUTES**

Motion to approve the meeting minutes from March 5, 2024.

Motion by Ron Derby second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence, Dale Abell

#### **4. SECRETARY'S REPORT**

Amber Harding, Permits Manager, Land Use and Growth Management read the monthly report for the month for March 2024.

#### **5. NEW BUSINESS**

A. Test packets for Homeowner, Low Voltage, and Restricted licenses

The Board of Electrical Examiners will start testing on the 2023 Electrical Code in July 2024. Don Haskin, Chairman will go through the test questions and answers and will bring to the Board of Electrical Examiners for final approval. There is an applicant for the July testing for Low Voltage and Restricted test. The Board members agreed that Low Voltage and Restricted testing is the same test. Both tests are Low Voltage the only difference is the restricted license has a Maryland State Police license to work in the Security Alarm business.

B. Example of Calvert County registration renewal

Thank you to Dale Abell for sending a copy of his company's registration from Calvert County. Amber Harding, Permits Manager, Land use and Growth Management to send the copy to John Sterling Houser, Deputy County Attorney, Office of the County Attorney. John Sterling Houser, Deputy County Attorney, Office of the County Attorney wanted examples of what other counties are doing. Don Haskin, Chairman received a call from a Board member of Charles County wanted to know what Electrical Code we were in and Don Haskin, Chairman stated that St. Mary's County is using in the 2023 Electrical Code. The Board member of Charles County stated they were in still in the 2017 Electrical Code.

C. Jeff Werly extension of homeowner license for final MDIA inspection

Motion to approve an extension of homeowner license for final MDIA inspection

Motion by Ronald Phetteplace, second by Robert Spence.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence, Dale Abell

## 6. BEE ROUND TABLE

Discussion, Information: A. Round Table

Ron Derby, member spoke about the April class Don Haskin, chairman stated there will be 58 students to attend the training. Don Haskin chairman wanted to thank SMECO for hosting the meeting.

Amber Thompson discussed Roger DeMarr. Amber Thompson, Permits Manager will schedule a meeting with Mr. DeMarr so he can start utilizing our system so he can put in inspections. The only restrictions would be his inspections will have to have the rough in would have to be completed before MDIA comes out to do his rough ins so the walls will not be closed in before inspections. Final inspection cards will have to be signed by Roger DeMarr. Ronald Phetteplace asked if Amber will be sending something out to the electricians once the meeting with Mr. DeMarr takes place. Betty Nickerson stated the Board of Electrical Examiners do not have a current list of electricians to send emails. The list of electricians is four years old. Amber Thompson will speak with Jenna Guzman, Communications Director for St. Mary's County to see if there could be a posting on the website to let electricians know Mr. DeMarr is available to do electrical inspections. Betty Nickerson stated the permit specialists would be able to include Mr. DeMarr's information along with MDIA's information when sending a the permit via email to the electricians that apply online for an electrical permit. Ron Derby asked if Mr. DeMarr corresponds with SMECO. Amber stated she was not sure but she thinks he uses a cut card. Amber will discuss further with Mr. DeMarr in their meeting.

## 7. ADJOURN

A. Adjourn the Board of Electrical Examiners April 2, 2024

Motion to adjourn the Board of Electrical Examiners meeting April 2, 2024.

Motion by Ron Derby, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Robert Spence, Dale Abell

Meeting Adjourn 6:24 PM

## **Electrical Examiners Board (Tuesday, May 7, 2024)**

*Generated by Betty Nickerson on Thursday, May 16, 2024*

### **Meeting called to order at 6:00 PM**

#### **Members present**

Donald Haskin, Chairman  
Ronald Phetteplace, Member  
Robert Spence, Member  
Dale Abell, Member

#### **Members absent**

Ron Derby, Member

### **1. CALL TO ORDER**

Call to Order the Board of Electrical Examiners

### **2. ROLL CALL**

Roll Call of the Board of Electrical Examiners

### **3. REVIEW AND APPROVE MINUTES**

Motion to approve the Board of Electrical Examiners meeting minutes from April 2, 2024

Motion by Robert Spence, second by Ronald Phetteplace.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Donald Haskin, Robert Spence, Dale Abell

### **4. SECRETARY'S REPORT**

Amber Harding, Permits Manager, Land Use and Growth Management read the monthly report for the month for April 2024.

### **5. April Training Class**

#### **A. April Training Class**

Don Haskin, Chairman will teach a 5 hour class at EMI Service at the Pax River Naval Air Station on 5/8/2024. The suggestion was made that there should be other classes. Don Haskin, chair will take that under advisement and address that in the fall. There could be additional classes on Grounding and Bonding in addition to the just the 10 hour class. Don Haskin, chair will do a 10 hour class in the fall but has not set a date.

### **6. NEW BUSINESS**

#### **A. Energy Select request review EV Charger and GFCI Protection requirements**

Will Russell, Service Lead/Logistics Manager for Energy Select discussed the changes to the NEC 2023 electrical code for GFIC breakers for EV chargers. Will Russell, Service Lead/Logistics Manager for Energy Select discussed the dilemma they are having with the code changes. They understand the need for the need for Nema 14-50 receptables but for a hardwired EV charger they have found a few things that don't agree with needing the GFCI breaker. There is no neutral carryover from the charger itself, they also cause faults. The breakers will trip randomly. Don Haskin, chair stated there are a couple of things to discuss where the code has contradictions. Article 625.54 says all receptacles installed for the connection of electrical vehicle charging shall have GFCI protection for personal. Will Russell, Service Lead/Logistics Manager for Energy Select asked if this was treated as a receptacle if it is hardwired? Don Haskin and Ronald Phetteplace stated that 210.8 states that says outlet which is a disconnect or any device. Don Haskin, chair looked at the NEC 2020 code which also requires GFCI for EV Chargers but it was even clearer which states that in addition to the requirements of

210.8, receptacles installed for car chargers must have ground fault protected. The limit is put on the authority having jurisdiction could grant a waiver if we can come up with a way to have equivalent protection. Don Haskin, chair does not know of anything that is equivalent to ground fault protection. Don Haskin, chair has looked to see if there are TIA's (technical interim amendments) that would waive the requirements. Will Russell, Service Lead/Logistics Manager for Energy Select stated this is his next action if they were not able to resolve with the Board of Electrical Examiners. Don Haskin, chair stated it would be an opportunity to submit a proposal for a TIA (technical interim amendments) to address in 2026.

B. Phillip Kirk Homeowner revised circuit layout, questions and requested extension of homeowner license for six months (November 7, 2024).

Motion for Phillip Kirk Homeowner to extension his homeowner's license until November 7, 2024.

Motion by Dale Abell, second by Ronald Phetteplace.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Donald Haskin, Robert Spence, Dale Abell

## **7. BEE ROUND TABLE**

A. Round Table

Don Haskin, chair has gone through the Low Voltage exam to bring it up to the NEC 2020 code standards. Don Haskin, chair has made the exam and would like one of the other board members to look at it and make sure the updates are correct. Ronald Phetteplace will go over the the exam and make corrections if needed.

Don Haskin, chair will work on the test for the Homeowner's exam.

Don Haskin, Chair asked Dale Abell, member if he is doing any EV Chargers. Dale Abell, member stated he is doing commercial EV chargers.

## **8. ADJOURN**

A. Adjourn the Board of Electrical Examiners May 7, 2024

Motion to Adjourn the May 7, 2024 Board of Electrical Examiners meeting.

Motion by Robert Spence, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Donald Haskin, Robert Spence, Dale Abell

**Meeting Adjourn 6:33 PM**

## **Electrical Examiners Board (Tuesday, June 4, 2024)**

*Generated by Betty Nickerson on Wednesday, June 5, 2024*

### **Meeting called to order at 6:03 PM**

#### **MEMBERS PRESENT**

Donald Haskin, Chairman  
Ronald Phetteplace, Member  
Ron Derby, Member  
Dale Abell, Member

#### **MEMBERS ABSENT**

Robert Spence, Member

#### **1. CALL TO ORDER**

Call to Order the Board of Electrical Examiners

#### **2. ROLL CALL**

Roll Call of the Board of Electrical Examiners

#### **3. REVIEW AND APPROVE MINUTES**

Motion to approve the Board of Electrical Examiners meeting minutes from May 7, 2024

Motion by Dale Abell, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

#### **4. SECRETARY'S REPORT**

Amber Harding, Permits Manager, Land Use and Growth Management read the monthly report for the month for May 2024.

#### **5. OLD BUSINESS**

##### **A. EV Charger information**

Discussion of the EV Charger question that was published by NECA National Electrical Contractors Association daily email.

##### **B. Review Homeowner and Low Voltage/Restricted exam questions.**

Don Haskin, Chairman is working on the test questions and answer key for the Homeowner and Low Voltage exam. Don Haskin, Chair thanked Ron Phetteplace for his help with the exams. The exams will be finalized soon and be ready for the exams in July.

#### **6. NEW BUSINESS**

##### **A. Homeowner email**

The Board of Electrical Examiners will continue with the Board of Electrical Examiners policy that the homeowner license does not cover electrical service upgrades of solar power installation, this work must be performed by a licensed electrical contractor.

##### **B. Kyle Frick Low Voltage Renewal Application**

Motion to approve the Low Voltage license application for Kyle Frick.

Motion by Dale Abell, second by Ron Derby.

Final Resolution: Motion Carries



Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

C. MUELEC meeting May 22, 2024

Discussion of the MUELEC meeting from May 22, 2024. Betty Nickerson will send a copy of the meeting minutes to the members of the Board of Electrical Examiners once received.

## **7. BEE ROUND TABLE**

A. Round Table

Betty Nickerson, Sr. Administrative Coordinator stated she has an application from a homeowner and an application for the Low Voltage exam for July. There are other inquires for the homeowner test but no applications as of today. The Board members stated Mr. Asp would be required to have an outside light and a switch. Betty Nickerson, Sr. Administrative Coordinator will contact the homeowner on June 5, 2024 to have him submit a revised drawing to add the light.

Motion to approve the application from Stuart Asp to take the homeowner exam in July 2024

Motion by Ronald Phetteplace, second by Ron Derby.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

Don Haskin, Chairman discussed the class he taught for EMI at the Pax River Air Station in May.

## **8. ADJOURN**

Adjourn the Board of Electrical Examiners June 4, 2024

Motion to adjourn the Board of Electrical Examiners June 4, 2024

Motion by Ronald Phetteplace, second by Dale Abell.

Final Resolution: Motion Carries

Yea: Ronald Phetteplace, Ron Derby, Donald Haskin, Dale Abell

**Meeting Adjourn 6:34 PM**

## MARYLAND UNIFORM ELECTRICAL LICENSING EXAMINATION COMMITTEE, INC.

### MEMBERSHIP:

ONE MEMBER FROM EACH ELECTRICAL LICENSING BOARD IN THE STATE OF MARYLAND

MUELEC



## ANNUAL MEETING

Wednesday, November 15, 2023 - 10:00 a.m.

Virtual Meeting with Link Provided Prior to Meeting

Twenty-six regular jurisdictional members, other leaders, and supporters were in attendance.

The meeting was called to order at 10:10 a.m. by Chairperson Paul Noyes, who welcomed everyone and thanked them for their attendance today. He asked if there were any corrections to the May 17, 2023 MUELEC Minutes that were sent in May and also three weeks ago. Hearing no corrections, a motion was made, seconded, and approved that we accept the Minutes previously distributed.

Mr. Noyes introduced Martin Lotz, MUELEC Treasurer. Mr. Lotz has recently taken over this responsibility. He was made aware that our organization was not in good standing with the State of Maryland and has taken measures to bring our organization into good standing. The current MUELEC checkbook balance is \$4,010. The Treasurer's Report was approved as presented. Additionally, MUELEC thanks Martin Lotz and his company for hosting our virtual meeting today.

Paul Noyes introduced Executive Secretary Gil Thompson. Gil had previously circulated an Agenda, and these Agenda items and discussion are included below.

### PSI MASTER'S AND JOURNEYPerson TESTING INSTRUMENT

Marty Schumacher had been tasked with obtaining information about which Code year the PSI Tests were being used and if any improvements had been made on the clarity and design of the tests currently being given. Because Marty Schumacher was teaching today, Gil reported for Marty. Gil Thompson reminded all that many years ago, MUELEC had recommended that the tests contain 50 one-point questions, 10 theory questions, and 5 calculation questions. To our knowledge, this recommendation has never been followed.

Executive Director John Bull was present and commented on the current testing procedure. He admitted that PSI has been very slow in responding to all of these issues, but he, along with PSI, is working on updating the test, using the 2020 Code questions provided by MUELEC one year ago. He will inquire again about the clarity and organization of these tests.

Mr. Bull expects that PSI will be sending the revised test (based on the 2020 Code) in about 2-3 weeks. This test will be the one offered, along with the former test (based on the 2017 Code) for 90 days. In other words, test takers will be given the option of using the 2017 or the 2020 Code Test. **After 90 days, only the 2020 Code Test will be given.** A Spanish language test will also be offered for those who need it.

Several MUELEC attendees asked if this information could be put into writing by the Maryland State Electrical Board and then passed on to local jurisdictions. It seems that those preparing for this test would benefit greatly if they were apprised of the situation by employers, jurisdictions in which they work, and the State of Maryland.

## **ISSUES OF INTEREST – Report by Executive Director John Bull**

Gil Thompson officially recognized Executive Director John Bull and thanked him for taking time to meet with us and invited him to bring issues of concern to our group.

One issue continues to plague us all – the confusion over the State following the 18-month adoption of the most recent NEC vs. the local jurisdiction doing it. It appears that the way the Annotated Law is being interpreted, the State is required to, but not necessarily, the Counties. It appears that some jurisdictions are still following the 2017 and the 2020 NEC when inspecting and testing. This also comes into play concerning the issue of asking people who are attempting to pass the State Master’s Exam to prepare based on NEC 2020 vs. NEC 2017.

It seems that a change in wording is in order, and Executive Director Bull has sent new wording to legislators that would help to solve this problem. The proposed wording attempts to clear up this discrepancy and suggests inserting words: saying: “legislatively, as amended from time to time, 18 months later.....” Once this wording and suggested legislative amendment is ironed out, Mr. Bull will send it to MUELEC and other electrical industry interest groups, so we can lend support to it when the time comes. The new wording of Bill 782 would push toward a state-wide electrical code.

Although the deadline passed for submitting ideas to legislators for changes that would be addressed in the 2024 MD Legislative Session, we may be able to make a difference through letter writing. One issue discussed today was the requirement of the Maryland Department of the Environment that electricians (and plumbers) must pay for an additional license for Waste Water Management installation and work, at a cost of \$150. Plumbers and electricians are adversely affected by these requirements. Mr. Bull has petitioned the MD Dept. of the Environment to attempt to reverse this. MUELEC can also lend their voice to this discussion by sending a letter opposing this policy.

### **LICENSE RENEWAL FEE INCREASE FOR 2024 AND 2025**

Mr. Bull reported that a recommendation has been made to increase licensing fees by 12.5% during 2024 and an additional 12.5% for 2025. This increase is necessary due to increased costs; this past year the electrical division was \$127,000 in debt, despite processing 13,800 applications (2,200 additional applications still need to be processed). Mr. Bull shared the extreme burden put upon his department over the last year. There was a lot more to this process than met the eye; many journeypersons did not qualify or submitted incorrect paperwork resulting in a lot of extra time and effort by the State Board staff. Mr. Bull hopes that the backlogged applications will be completed by the end of January 2024. A note indicating the current backlog will be circulated by MUELEC and through social media by those working with apprentices and others. (Mr. Bull will compose an explanation and send to MUELEC and to Grant Smelzer for sharing.)

As a reminder, the current fees are listed below. Once the request to raise fees goes through the legislative process, these fees will increase by 12.5% this year and then another 12.5% in 2025.

#### **(Current) 03 Fees and Costs.**

A. The Secretary and the mechanical boards have agreed to average their direct and indirect costs, based on the calculation of costs performed by the Secretary in consultation with the mechanical boards. Based on these calculations, the Board sets the following fees:

(1) Original License:

(a) Master — \$20;

(b) Journeyperson — \$15; and

- (c) Apprentice — \$10.
- (2) License renewal:
  - (a) Master — \$25;
  - (b) Journeyperson — \$15; and
  - (c) Apprentice — \$10.
- (3) Inactive status renewal for non-electrical inspector — \$50.
- (4) Reapplication after expiration of inactive status — \$100.
- (5) Reactivation — \$50.
- (6) Reinstatement:
  - (a) Up to and including 30 days after license expiration — \$25;
  - (b) Up to and including 60 days after license expiration — \$50; and
  - (c) More than 60 days after license expiration — \$100.
- (7) Inactive status for electrical inspector — \$50.
- (8) Local license assignment identification — \$50.
- (9) Status change — \$50.

B. An applicant for an examination or reexamination shall pay an examination or reexamination fee directly to the testing service chosen by the Board to develop or administer the examination, as such fees are established by the testing service selected by the Board.

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Please note that information from the May 17, 2023 MUELEC Meeting is included below to inform the next point of discussion brought to us by Mr. Bull.

**A review of Senate Bill 762 passed this last legislative session and is worth repeating:**

- ✓ *The Bill will change the classification of an inactive state license holder to uninsured state license holder.*
- ✓ *Persons holding the uninsured license will be allowed to work as a Journeyperson in the workplace without paying the insurance cost required of an active Master Electrician. However, they will not be allowed to take out electrical permits, advertise a business, sign contracts for electrical installations and they must work under Masters or companies that carry the required State Insurance. They will, however, be able to regain an active Master's License after they have met the required continuing education and insurance regulations and pay the necessary licensing fees.*
- ✓ *The Bill also officially clarifies what entities will be authorized to certify Journeypersons who have successfully completed recognized apprenticeship programs (State and Federally approved). Those programs require 586 classroom hours and 8,000 hours of work experience so they can apply for the State Journeyperson License without taking the State examination.*

In reference to the above summary, Mr. Bull announced that a change is coming to the licensing procedure for Inactive Master's; they will now have the category of Uninsured Master. You will be asked if you have completed CEU's and if you have, you will need to provide a copy of your CEU paperwork. If you do this, you will be authorized to work. If you do not provide proof of CEU's, you are unauthorized to work. No insurance is needed for this category, and no permits can be pulled and you cannot supervise an Apprentice.

Please remember that the local jurisdiction must take the lead in ensuring that local electricians and low voltage personnel are complying with the Law for the sake of the public. The State does not enforce; it only regulates, and we depend on local leaders to abide by the Law.

Remember that in May, a motion was made and seconded that: *MUELEC take the lead in requesting that the wording of the State Electrical Law be changed.* At this time, it seems there is no incentive or penalty for Counties not to follow the most recent NEC nor for the State to be in compliance with its testing procedures.

## **MORE ANNOUNCEMENTS**

- Executive Director Bull reported the year-to-date licenses in the State of Maryland are:
 

Master's	2,067	Inactive Master's	1,283
Journeypersons	10,069		
Apprentices	5,206		

Gil Thompson continued to emphasize the need for skilled and competent people working in the electrical field.

Gil Thompson inquired of Mr. Bull if the MUELEC Exam Committee is needed to develop test questions based on the 2023 Code. Mr. Bull indicated that this is definitely needed and to submit the new test questions by the end of 2024. Be aware that the MUELEC Code Committee, without any financial help from PSI or the State Electrical Board, worked hard to revise the State's Electrical Exam, and a new Electrical Exam with its references would help Maryland comply with the current electrical law (Senate Bill 762) requiring that within 18 months of NFPA's adoption of the NEC, that the latest edition become the official electrical code of Maryland, both for testing and enforcement, locally and State-wide.

- Please submit the names and e-mails of anyone in your jurisdiction who wishes to be on the MUELEC e-mail list. We wish to update our roster and get the word out on important issues. Send this information to: [susanjeanne@verizon.net](mailto:susanjeanne@verizon.net)
- It is recommended that local jurisdictions check at <https://www.dllr.state.md.us/license/min/elecmin.shtml> for updates on testing and procedures (Dept. of Labor and Licensing; Board Meetings/Minutes). By checking the Department of Labor and Licensing website, you can obtain the latest news. The actions taken (or being considered) by the State Electrical Board are always posted under "Board Business."
- For anyone who is interested, a very brief Zoom Meeting Cheat Sheet is enclosed. It is helpful in terms of muting your microphone so that background noise is diminished.

MUELEC knows this is a challenging time, and we feel we are a bridge to making the electrical industry strong and full of integrity. We hope we can work together to move the electrical industry forward in the months ahead, especially strengthening our relationship with the DLLR. We appreciated State Board Executive Director, John Bull's attendance at our meeting and the up-to-date information he provided.

The meeting adjourned at 11:32 a.m.

Respectfully submitted,

Gilbert L. Thompson, Executive Secretary  
MUELEC Organization

Cc: Senators Cory McCray and Johnny Mautz  
Delegate Kevin Hornberger  
Mr. John Bull

# ZOOM MEETING ETIQUETTE FOR PARTICIPANTS

## Join the Meeting Early

You should join the meeting early so that you can test your technology.

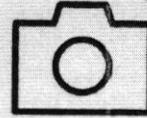


## Greet Host

Greet the host when you enter so they know you're there.

## Remember You Are Always On Camera

Prioritize a work-appropriate background and consider your background and lighting.



## Check Your Camera & Microphone

Turn your camera & mic on. Meeting virtually is no different from meeting face-to-face. People want to see you.



## Look at the Camera When speaking

Look at the camera when you are speaking, just like you would look people in the eye during a face-to-face meeting.

## Find Your Strongest Internet Connection

Connect to your hard-wired internet. This is not always possible, but try to ensure you have the most reliable internet connection.



## Eliminate Distractions

Turn off email notification, put your cell phone on silent, put a sign on the door, & put household pets in another room or outside.



## Mute Your Mic

Before you speak make sure that your mic is unmuted. If you do not intend to be heard, make sure your mic is muted.

## Use the Chat

If it's not a good time to interrupt, privately message someone. Just remember that the host may save the chat.



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