

Minutes of the Commission On Aging Meeting  
Garvey Senior Activity Center, Leonardtown, Maryland  
Monday, February 28, 2011

**CALL TO ORDER**

Start Time: 1:05 p.m.  
Location: Garvey Senior Activity Center, Leonardtown, Maryland  
Chaired By: Elfreda Mathis - Chair

**PRESENT**

**COA Members:** Bettie Broadhurst, Sam Brown, Vicki Brown, Claudia Knowlton, Florence Lanham, Elfreda Mathis, Norma Pipkin, Peggy Reardon, Sheral St. Clair, Andree Wells.

**Department of Aging Staff:** Lori Jennings-Harris, Director; Norine Rowe, Retired and Senior Volunteer Program Project Manager; Dana DiGregorio, Sr. Administrative Coordinator.

**Guest:** Mary Ruth Horton; Linda Gottfried, Alzheimers Association.

**APPROVAL OF AGENDA**

Motion to approve the agenda with additions was made by Claudia Knowlton and seconded by Sam Brown; all were in favor and the motion carried.

Addition: Add United Seniors of Maryland Rally Update, Mary Ruth Horton.

**APPROVAL OF MINUTES**

Motion to approve the November 2010 minutes with corrections was made by Norma Pipkin and seconded by Peggy Reardon; all were in favor and the motion carried.

**OLD BUSINESS**

**Friends of Ripple Projects:**

- Sam Brown gave a brief overview of things that are going on at St. Mary's Adult Medical Day Care Center.

**Site Information Visits /Presentations:**

- No update at this time. Dana DiGregorio, Sr. Administrative Coordinator for the Department of Aging, is working on scheduling site visits for 2011.

**Bylaws:**

- Bettie Broadhurst and Claudia Knowlton are working on updating the bylaws to conform to the recommended guidelines set forth by the County Attorney's Office.

**Annual Report:**

- Elfreda Mathis provided members with a draft of the Commission On Aging 2010 Annual Report.
- The Commission members discussed the draft and made some changes and additions. Elfreda Mathis will make the changes and submit the report to the County Administrator's office

**NEW BUSINESS**

**United Seniors of Maryland Rally**

- Mary Ruth Horton attended the February Commission On Aging meeting to provide information regarding the United Seniors of Maryland Rally, scheduled for March 9, 2011.

**Linda Gottfried, Alzheimers Association:**

- Linda Gottfried from the Alzheimers Association attended the February meeting of the Commission On Aging to give a brief overview of the Inspiring Caregiver Awards, scheduled for April 20, 2011 at the Waldorf Jaycees Community Center in Waldorf, Maryland.

## **UPCOMING EVENTS**

- The United Seniors of Maryland Rally has been rescheduled for March 9, 2011 in Annapolis.
- The Retired and Senior Volunteer Program Volunteer Luncheon is scheduled for March 10, 2011 at 11:00 a.m. at the Dr. James A. Forrest Career and Technology Center in Leonardtown, Maryland.
- The St. Mary's Adult Medical Day Care Center has their "Senior Prom" scheduled for April 8, 2011.
- The Annual Caregivers Conference is schedule for April 15, 2011 from 8:00 a.m. to 2:30 p.m. at the Southern Maryland Higher Education Center in California, Maryland.
- Charles County will host the Annual Tri-County Commission On Aging Meeting which is scheduled for May 12, 2011.
- The Annual Law Enforcement Appreciation Day Ceremony is scheduled for May 17, 2011.

## **ACTION ITEMS**

### **Capital Improvement Program:**

- The Department of Aging is gathering data and survey information to prepare and present to the Board of County Commissioners in order to have this added to the Capital Improvement Program Calendar.

## **DIRECTOR'S REPORT**

### **Garvey Senior Activity Center:**

- The Department of Aging is gathering data regarding costs for renovations of the current site.

### **Loffler Senior Activity Center:**

- The contract for the rebuild of the Loffler Senior Activity Center has been awarded and the reconstruction is to begin soon.

## **PERSONNEL CHANGES**

- The position vacancy for the RSVP Project Manager has been filled, and the new employee started with the Department of Aging on February 28, 2011.

## **ADDITIONAL COMMENTS**

- Lori Jennings-Harris introduced the new RSVP Project Manager to the Commission members. Norine Rowe, the new Retired and Senior Volunteer Program Project Manager, spoke to the Commission members about what she hopes to accomplish as the current Project Manager.
- Peggy Reardon noted that Sam Brown was nominated for the Senior Hall of Fame.
- Norma Pipkin noted the Commission for Women Banquet scheduled for March 16, 2011. All proceeds from this event will go to the Jane Hale Sypher Scholarship Fund.

## **NEXT MEETING**

The next meeting will be held at 1:00 p.m. on Monday, March 28, 2011 at the Garvey Senior Activity Center.

## **ADJOURNMENT**

Motion to adjourn was made by Peggy Reardon and was seconded by Sam Brown; all were in favor and the motion carried. The meeting adjourned 2:17 p.m.

Prepared by:  
Dana DiGregorio  
Sr. Administrative Coordinator