

Minutes of the Commission On Aging Meeting  
St. Mary's Nursing Center, Leonardtown, Maryland  
Monday, October 24, 2011

**CALL TO ORDER**

Start Time: 1:00 p.m.  
Location: St. Mary's Nursing Center, Leonardtown, Maryland  
Chaired By: Elfreda Mathis - Chair

**PRESENT**

**COA Members:** Bettie Broadhurst, Sam Brown, Claudia Knowlton, Elfreda Mathis, Gail Murdock, Norma Pipkin, Peggy Reardon, Veda Willis

**Department of Aging Staff:** Lori Jennings-Harris, Director; Dana DiGregorio, Sr. Administrative Coordinator.

**Guests:** Annette Hodges, NHA – Assistant Administrator for St. Mary's Nursing Center

**ABSENT**

Agnes Buttler.

**APPROVAL OF AGENDA**

Motion to approve the agenda was made by Gail Murdock and seconded by Peggy Reardon; all were in favor and the motion carried.

**APPROVAL OF MINUTES**

Motion to approve the September 2011 minutes was made by Gail Murdock and seconded by Peggy Reardon; all were in favor and the motion carried.

**OLD BUSINESS**

**Friends of Ripple Projects:**

- Sam Brown noted the annual 5K Run/Walk held on October 15, 2011, was a great success.
- Sam Brown noted that the Adult Medical Day Center is continuing to work towards upgrading and updating the kitchen at the facility.
- The facility is maintaining 35 clients per day and has new staff members.

**NEW BUSINESS**

**Advocacy Training**

- Elfreda Mathis noted that the Commission On Aging Annual Report is due to the Board of County Commissioners at the beginning of 2012. She will have it finished and available for commission members to review by the November meeting.
- Elfreda Mathis asked for volunteers to head up a sub-committee for Election of Officers for 2012. Norman Pipkin and Peggy Reardon volunteered to work on this committee.

**ACTION ITEMS and UPCOMING EVENTS**

- The Dementia Care Conference is scheduled for November 2, 2011 at the Greater Waldorf Jaycees Center.
- The Annual Caregivers' Breakfast is scheduled for November 18, 2011 from 8:00 a.m. to 11:00 a.m.

**DIRECTOR'S REPORT**

- The Department of Aging Community Health Fair held on Friday, October 21, 2011, was a great event. Over 450 attendees. Staff will have a follow up to the event in preparation for next year.
- Lori Jennings-Harris gave a brief overview of the four year Area Plan for FY 2012 – 2015.
- Lori Jennings-Harris defined the Congregate Meal program and answered questions posed by the Commission members.

**PERSONNEL CHANGES**

- The part time Food Transporter position has been vacated.

### **ADDITIONAL COMMENTS:**

- Elfreda Mathis passed around a Thank You card, to be signed by all members, for the owners and staff at Taylor Farm.
- Claudia Knowlton noted there will be a fund raising concert on December 10, 2011 to raise funds for the "Mission of Mercy" event. The Mission of Mercy event is a weekend event at which local dentists will provide no-cost dental services to low income participants. Eligibility screenings and appointment scheduling will be provided prior to the event to expedite services provided at the event, allowing more clients to be seen by medical staff.

### **NEXT MEETING**

The next meeting will be held on Wednesday, November 16, 2011, after a tour of the Department of Aging & Human Services Senior Activity Centers and Nutrition Sites at approximately 12:00 noon at the Garvey Senior Activity Center. The tour starts at 9:00 a.m. from the Garvey Senior Activity Center.

### **ADJOURNMENT**

Motion to adjourn was made by Peggy Reardon and was seconded by Gail Murdock; all were in favor and the motion carried.

### **TOUR OF ST. MARY'S NURSING CENTER**

- Annette Hodges, Assistant Administrator for St. Mary's Nursing Center, gave the Commission on Aging members a brief overview of the St. Mary's Nursing Center.
- Ms. Hodges noted that Mr. Don Lewis, Administrator for the facility, is retiring as of December 21, 2011.
- Ms. Hodges escorted the Commission on Aging members on a tour of the St. Mary's Nursing Center.
- Annette Hodges answered questions posed by the Commission members.

Prepared by:

Dana DiGregorio

Sr. Administrative Coordinator