

Minutes of the Commission On Aging Meeting
Garvey Senior Activity Center, Leonardtown, Maryland
Monday, January 24, 2011

CALL TO ORDER

Start Time: 1:05 p.m.
Location: Garvey Senior Activity Center, Leonardtown, Maryland
Chaired By: Elfreda Mathis - Chair

PRESENT

COA Members: Bettie Broadhurst, Sam Brown, Vicki Brown, Claudia Knowlton, Elfreda Mathis, Norma Pipkin, Peggy Reardon.

Department of Aging Staff: Lori Jennings-Harris, Director; Jennifer Hunt, Community Programs and Outreach Manager; Dana DiGregorio, Sr. Administrative Coordinator.

Guest: Dorothy Flynn, Marketing Manager for St. Mary's Adult Medical Day Care.

ABSENT

Florence Lanham, Sheral St. Clair, Andree Wells.

APPROVAL OF AGENDA

Motion to approve the agenda with additions was made by Bettie Broadhurst and seconded by Sam Brown; all were in favor and the motion carried.

APPROVAL OF MINUTES

Motion to approve the November 2010 minutes with corrections was made by Sam Brown and seconded by Vicki Brown; all were in favor and the motion carried.

GUEST SPEAKER

- Jennifer Hunt, Department of Aging Community Programs and Outreach Division Manager, attended the January 2011 Commission On Aging meeting to present an overview of the Department of Aging Community Programs and Outreach Division.
- Jennifer Hunt answered questions presented by the Commission On Aging members and guests.

OLD BUSINESS

Friends of Ripple Projects:

- Sam Brown gave a brief overview of things that are going on at St. Mary's Adult Medical Day Care Center.
- Sam Brown asked Dorothy Flynn, Marketing Manager for St. Mary's Adult Medical Day Care Center to give a brief update regarding the center. Ms. Flynn provided brochures and information on the program, participants, and the facility.

Site Information Visits /Presentations:

- Commission members discussed scheduling visits or tours to local facilities, or scheduling to have local nursing and senior living facilities provide presentations at commission meetings during 2011. The Commission members decided to have St. Mary's Nursing Center, New Towne Village Apartments, and Taylor Farms attend a Commission On Aging meeting to provide information on the facility and programming. As well, the Commission members want to visit/tour Charlotte Hall Veteran's Home this year. Dana DiGregorio will make arrangements and follow up with the facilities.

NEW BUSINESS

Election of Officers:

- Elfreda Mathis asked if there were any suggestions or nominations for 2011 Officers for the Commission On Aging.
- Elfreda volunteered to be Chairperson for another year, if there were no objections.

- Claudia Knowlton volunteered to be Vice Chairperson for another year, if there were no objections.
- Department of Aging staff will continue providing support as the “Corresponding Secretary” duties.
- Motion to approve the nominations for 2011 Officers was made by Elfreda Mathis; all were in favor and the motion carried.

2011 Strategic Plan:

- Commission members reviewed the 2010 Strategic Plan and determined what the 2011 Strategic Plan would consist of.

Bylaws:

- Elfreda Mathis reviewed the current Commission On Aging bylaws and reviewed the new guidelines for bylaws provided by the St. Mary’s County Office of the County Attorney.
- Claudia Knowlton and Bettie Broadhurst volunteered to form a sub-committee to review and reconstruct/renew the bylaws to conform to the requirements set forth by the County Attorney.

Annual Report:

- Elfreda Mathis is currently working on the 2010 annual report for the Commission On Aging.

Calendar:

- Elfreda Mathis would like to have a calendar of events for times and dates of site visits and meetings.

UPCOMING EVENTS

- Friday, February 4, 2011 the Garvey Senior Activity Center is celebrating National Wear Red Day to support National Heart Month.
- The Retired and Senior Volunteer Program (RSVP) Volunteer Luncheon is scheduled for March 10, 2011.
- The United Seniors of Maryland Rally has been rescheduled for March 9, 2011 in Annapolis. The Department is working on transportation for the event.

ACTION ITEMS

Capital Improvement Program:

- The Department of Aging is gathering data and survey information to prepare and present to the Board of County Commissioners in order to have this added to the Capital Improvement Program Calendar.

DIRECTOR’S REPORT

PERSONNEL CHANGES

- The Department is continuing the process to fill the RSVP Program Manager position. A candidate should be on board by mid-February.

ADDITIONAL COMMENTS

- Bettie Broadhurst noted that she read in the Newsletter that the L.I.F.E. program is on hiatus for a few months. While this is a very important and worthwhile program the concern is that the program will not be returning. Lori Jennings-Harris gave a brief summary of the situation and assured the Commission members that the program is only going through reconstruction and will be returning.

NEXT MEETING

The next meeting will be held at 1:00 p.m. on Monday, February 28, 2011 at the Garvey Senior Activity Center.

ADJOURNMENT

Motion to adjourn was made by Peggy Reardon and was seconded by Sam Brown; all were in favor and the motion carried. The meeting adjourned 2:17 p.m.

Prepared by:
Dana DiGregorio
Sr. Administrative Coordinator