

St. Mary's County Board of Elections

23250 Leonardtown Hollywood Road
Leonardtown, MD 20650

Board Meeting Minutes of 01 June 2022

Present:

Board Members:

Jack Payne, Board President (R)
Rebecca Wathen, Board Secretary (D)
Kenneth Boothe, Member (R)
Mary Coombs, Member (R)
Ann Raley, Member (D)

Staff Members:

Wendy Adkins, Director
Susan Julian, Deputy Director

Cynthia Panos, Board Attorney

Absent: None

At 09:07 AM, Mr. Jack Payne, Board President, determined that there was a quorum present and called the meeting to order.

Guests Present: None

Documents Distributed:

- Meeting Minutes of May 5, 2022
- Election Day and Drop Box Schedule

Approval of Minutes: The minutes of the May 5, 2022 meeting was presented. A motion was made by Ms. Wathen to approve the minutes, with corrections from the floor, seconded by Ms. Coombs. Motion carried.

Meeting Agenda: The meeting agenda was reviewed with no changes requested.

Director's Report: Ms. Adkins reported the following:

- **Mail In Applications** – As of May 31, 2022, the office has received 5,410 total mail in ballot requests. Of those 3,551 have requested permanent mail in ballots. The UOCAVA voter's ballots will be mailed this week and the first domestic mailing will be sent on June 9, 2022. SBE mailed out the "Permanent Mail-In Correspondence" Voters expressed confusion by the ballot "delivery" address as it is showing as their residential address and does not show a P O Box # when applicable. The SBE hopes to have this fixed by the General Election. Ms. Adkins reported that it is still uncertain when the second mailing will be sent. It is anticipated to be on/around May 26, 2022.
- **Test Deck** – The test deck for the Mail In Ballots was received and have been sorted. The test deck was run through two separate machines and everything appears to be fine. The test needed to be completed by Wednesday. Our office completed the test on Tuesday.
- **Ballot Drop Box Locations** – Ballot Drop Boxes are expected to be delivered on June 10th and June 13th. The retrieval process will begin on June 14th. Clyde and Julie Hartshorn (bipartisan team) will be doing the retrievals during the weekdays. Ms. Adkins and the Staff will collect from the boxes on the weekends.
- **Ballot Drop Boxes on Election Day** - Board members in bi-partisan teams will close out the drop box sites at Charlotte Hall Library, Lexington Park Elementary School, and Great Mills High School. Assignments forthcoming.

- **Election Judge Training** – Training is going well and many compliments on presentation and organization have been received. Regular judges training will be completed on June 10th. At that time we will set up for the Provisional and SDR training. Chief Judge training will start on June 20th.
- **SB163** – The Governor vetoed SB163 which would have allowed the LBE offices to do an “early canvass.” The office will now have to wait until after the Primary Election to begin canvassing.
- **Personnel** – Ms. Frare had to have emergency surgery and is expected to be out for approximately four weeks.

Old Business:

- **Redistricting** – The entire State of Maryland has completed their redistricting and has certified the ballot. Samples have been provided to Board Members.
- **Election Day Schedule** – The Board members were provided with an updated schedule for Election Day and Drop Box closing.


New Business:

- **Canvassing** – Board members are asked to set aside July 21 and 22 for canvassing. The remainder of the canvassing schedule has been provided.

Next Meeting: The next meeting will be on August 10, 2022 at 9:00 AM.

A motion was made by Ms. Wathen to adjourn the meeting, seconded by Ms. Coombs. Motion carried. The meeting adjourned at 09:55 AM.

Respectfully Submitted,


Rebecca J. Wathen
Board Secretary