

**RECREATION AND PARKS BOARD
OF ST. MARY'S COUNTY
Thursday, November 1, 2018
5:30 PM**

MEETING MINUTES (DRAFT)

MEMBERS PRESENT: Caroline King, Chairperson, Richard Buckler, Patrick Murphy, Fred Parker, Nick Colvin, Joe Longobardi, Doug Bellis.

MEMBERS ABSENT: Tom Nelson and Floyd Warren.

RECREATION AND PARKS STAFF AND OTHERS PRESENT: Arthur Shepherd, Recreation and Parks Department Director; Jessica Hale, Recreation Division Manager; David Guyther, Parks Manager and Darlene Stalcup, Recorder.

CALL TO ORDER

Chairperson Caroline King called the meeting to order at 5:30 p.m.

APPROVAL OF MINUTES

Fred Parker moved, seconded by Doug Bellis, to approve the minutes of October 4, 2018; motion carried with all in favor.

Mr. Shepherd reviewed the FY 2020 CIP Plan

Recreation Facilities and Park Improvements

Additions to the current plan included

• Cardinal Gibbons – Tennis Courts	\$ 39,000	
• Dorsey Park – Restroom (comparable to existing structure)	\$125,000	
• GM Pool – AC Unit & Pool Deck Refurbishment	\$ 50,000	\$20/\$30
• Hollywood Recreation Center Restrooms	\$ 70,000	
• Lancaster, Baggett, CRRP – Restroom Improvements	\$ 75,000	
• Park & Three Notch Trail – Asphalt Overlay	\$100,000	
• Wicomico Golf Course Improvements (additional)	<u>\$ 90,000</u>	
	\$549,000	

Lexington Manor Open Space Improvements

The Calvert- St Mary's MPP funded master plan for the property will most likely be awarded in December 2018.

Proposed Multi-use Game Field Improvements

Game field improvements will be discussed with the commissioners during the CIP budget work sessions beginning on Tuesday December 4th.

Memorial on Three Notch Trail

The Board discussed placing a memorial bench in the Wildewood area of the trail in memory of a cycling advocate and former R&P Advisory Board member Jim Swift. An exact location is to be determined.

Fred Parker motioned; 2nd by Dick Buckler; unanimous approval

RECREATION DIVISION REPORT

Jessica Hale, Recreation Division Manager, presented 2018 Employee Recognition & Longevity Awards to Recreation & Parks hourly staff for their dedication and years of service.

PROJECT UPDATES

Director Shepherd and Parks Manager David Guyther provided the Board with some brief project updates which included:

- Regional Park Pickle Ball Courts
Design is mostly complete; Sediment and Erosion plan approved

- Wicomico Shores Landing Playground Replacement Replacement begins Monday November 5th
- Town Creek Park Playground Replacement Replacement begins Monday November 5th
- Town Creek Park Tennis Court Renovation **Court renovations complete**; Fencing 75% complete
- Cecil Park Tennis Courts Color Coating – **Complete**
- Cardinal Gibbons Park Tennis Court Renovation Moved to FY2020 in CIP Schedule
- Nicolet Park Skate Park Renovation 95% Complete; **Skate Park open for use**
- Chaptico Park BMX Track Lighting – **Complete**
- 5th District Park Field Lighting Meeting with lighting company on Wednesday November 7th
- Lancaster Park Field Lighting (FY18 project) Project scheduled to begin December 2018
- St. Clements Shores Park – Entrance road and Asphalt PO has been issued; contractor to schedule work
- Great Mills Pool – Entrance road and Asphalt overlay, PO has been issued; contractor to schedule work
- Interpretive Center – Parking lot, Lighting, Walkway & Signage Design concurrently with Lexington Manor Improvement Plan
- Regional Park Hall of Fame Building – Stairway Replacement Project Begin in November 2018
- St. Inigoes Landing Living Shoreline/Bulkhead Replacement Specifications have been submitted to Procurement for solicitation
- Replacement Bleachers – **installed in various parks**

OTHER BUSINESS

Caroline King welcomed Recreation & Parks staff recorder Darlene Stalcup.

Arthur Shepherd suggested a special meeting on January 10th in lieu of the January 3rd meeting.

Patrick Murphy suggested parking lot lights are needed at 5th District Park.

The December meeting of the R&P Board will include establishing a nominating committee to replace the current officers.

NEXT MEETING

The next meeting of the Recreation and Parks Board is scheduled for Thursday, December 6, 2018.

ADJOURNMENT

The meeting was adjourned at 6:30 p.m.

Darlene Stalcup, Recorder

Minutes approved by the Recreation and Parks Board on January 10, 2019.