

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – SEPTEMBER 14, 2015
ROOM 14 * POTOMAC BUILDING
LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:35 p.m. (This is a recorded meeting.)

ROLL CALL – Members present were Diane Danaher – Chair, Marta Kelsey, Mary Ludwig, Katie Werner – Secretary, Norma Pipkin, Joanna Colvin, and Elizabeth Servello. Tamara Cherry-Clarke – Vice-Chair, Melissa Farren, and Makeba Atkins were excused. Department of Aging and Human Services staff member present was Amber Hebert – Human Services Office Manager.

OTHER ATTENDEES – Lynn Fitrell.

APPROVAL OF THE MINUTES – Motion to approve the July 18, 2015 retreat minutes with amendments was made by Ms. Kelsey and seconded by Ms. Ludwig, the motion passed.

BUDGET REPORT –

Account	Budget	Balance
Office Supplies	\$200	\$200
Printing	\$200	\$200
Supplies & Materials	\$400	\$400
Food	\$300	\$238.79
Other Contract Services	\$3,150	\$3150
Awards	\$250	\$250
Total	\$4500	\$4438.79

DISCUSSION OF OLD BUSINESS –

- Retreat Recap – Ms. Danaher discussed with the commission initiatives and plans that were brought forth during the retreat in July. The commission would like Robin Finnacom, Deputy Director of Economic Development to come to the October meeting to discuss pay equality, Ms. Hebert will follow-up.
- Public Schools – Ms. Pipken has a meeting scheduled on September 21, 2015 with the public schools to discuss the dating violence initiative.
- Comfort Packs Follow-Up – Two boxes were delivered and Ms. Servello will prepare a thank you letter to be sent. The Girl Scout Troop # 126 assembled 45 packets that were delivered to the hospital, a special thank you to the Girl Scout Troop # 126 for their contribution to this project.
- Veterans' Outreach – The commission discussed the annual veterans' outreach to be held November 7th or 8th to show appreciation to women veterans. Ms. Danaher will contact the Veterans' Home on an exact date and the Tech Center will provide the flowers again.

DISCUSSION OF NEW BUSINESS –

- October Meeting Date – Ms. Ludwig made a motion to hold the next meeting on October 13, 2015 due to the Columbus Day Holiday and seconded by Ms. Colvin, the motion passed.

- County Fair Planning – The Family Violence Coordinating Council will have representatives at the Commission for Women table at the fair to hand out information and materials related to domestic violence. Ms. Kelsey will pick-up the commission items for the fair on Thursday prior to the fair.
- Upcoming Initiatives – Rebecca Kessler with the Department of Aging and Human Services contacted Ms. Hebert to inquire if the commission would be interested in sponsoring individuals again for the Christmas season in the adult guardianship program. Ms. Ludwig made a motion for the commission to sponsor three individuals and Ms. Servello seconded, the motion passed. Ms. Hebert will obtain the wish list items from Ms. Kessler to provide to the commission.
- Family Violence Coordinating Council – The next FVCC meeting will be held October 28, 2015 at 5:00 p.m. in Room 14 of the Potomac Building. Ms. Ludwig will attend the July meeting.

NEXT MEETING – Due to the Columbus Day Holiday, the commission will meet October 13, 2015, at 5:30 p.m. in Room 14 of the Potomac Building, Leonardtown, Maryland.

ADJOURNMENT –

- Ms. Servello made a motion to adjourn the meeting at 7:00 p.m. and Ms. Ludwig seconded, the motion passed.