

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – SEPTEMBER 09, 2013
ROOM 14 POTOMAC BUILDING * LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:37 p.m. (This is a recorded meeting)

ROLL CALL – Members present were Denise Krumenacker – Chair, Elizabeth Servello, Kyle Bishop, Makeba Atkins, Norma Pipkin, Katie Werner – Secretary, Karen Ann Talbott, Elisa Height and Terry Hall. Sharisse Swales and Reverend Meredith Wilkins-Arnold were excused. Department of Aging and Human Services staff members present were Lori Jennings-Harris – Director and Amber Norris – Commission Liaison.

Lynn Fitrell – Commissioner on the Maryland Commission for Women was present.

Welcome of the new members Makeba Atkins, Elizabeth Servello, and Elisa Height.

APPROVAL OF THE MINUTES – The Commission did not have an August meeting, therefore, no minutes to approve.

BUDGET REPORT –

| Account | Budget | Balance |
|---------------------------|------------------|------------------|
| Office Supplies | \$200.00 | \$200.00 |
| Printing | \$200.00 | \$200.00 |
| Supplies & Materials | \$400.00 | \$400.00 |
| Food | \$300.00 | \$15.00 |
| Other Contract Services | \$2500.00 | \$2500.00 |
| Copier Services | \$200.00 | \$200.00 |
| Conferences & Conventions | \$450.00 | \$450.00 |
| Awards | \$250.00 | \$250.00 |
| Total | \$4500.00 | \$4215.00 |

DISCUSSION OF OLD BUSINESS –

- The Board of County Commissioners presented a proclamation to the commission for Women's Equality Day on August 27, 2013.
- Retreat Overview – The retreat was held on August 10, 2013 at the Southern Maryland Higher Education Center. Ms. Krumenacker gave an overview of the retreat and it was determined the commission will hold the same events as the previous year. Those events included the Women's Equality Day proclamation (August), Domestic Violence Awareness proclamation (October), the Charlotte Hall Veteran's Home outreach activity (November), Women's Wellness Day (February/March), Women's History Month Banquet and proclamation (March), and the Women's Expo (April). The three goals of the commission for the year are information, partnerships, and outreach. The goal is to assemble and distribute resource guides/brochures with local information/numbers, a "shoe card" with domestic violence prevention resources, and information links on the commission's webpage. Prospective partnership opportunities include

the Women's Club, holding a roundtable for other commissions and non-profits in the County, and a community forum with other commissions. The outreach goal for the year is to distribute useful information out to the community and bring awareness to domestic violence issues.

DISCUSSION OF NEW BUSINESS –

- Elections – Ms. Krumenacker stated the election of officers will be held in November, a volunteer is needed to accept and organize the nominations. Officer positions available are Chair, Vice Chair, and Secretary. Current terms are set to expire December 31, 2013.
- Charlotte Hall Veteran's Home Outreach – The event will take place Veteran's Day, November 11, 2013. Ms. Talbott and Ms. Servello will organize the event by contacting the veteran's home for the number of women veterans, staff, and spouses. The James A. Forrest Career and Technology Center will provide the flowers. Members attend the event, which is about two hours in length, to present the veterans with a certificate and flowers.
- Family Violence Coordinating Council – Meetings are held on the fourth Wednesday of every month at 5 p.m. in Room 14. A commission member is a representative on the council. It was determined Ms. Talbott would represent the commission and Ms. Servello would serve as a back-up.
- Lifetime Achievement Award – The award is presented at the March banquet; Ms. Hall and Ms. Height will organize and accept nominations. Commission members submit nominations for the award.

CALENDAR –

- The St. Mary's County Fair is September 19-22, 2013; commission members will e-mail Ms. Norris their availability to volunteer at the table.
- The October 14, 2013 and November 11, 2013 meetings fall on a county holiday. It was determined the meetings will be rescheduled to October 7, 2013 in Room 14 and November 4, 2013 in the Human Services Library.
- The Women's History Month Banquet has been tentatively scheduled on March 20, 2014 at the James A. Forrest Career and Technology Center.

ANNOUNCEMENTS –

- Ms. Fitrell announced the Maryland Legislative Agenda for Women will hold their fall briefing on October 19, 2013 at the American Federation of Teachers Building in Baltimore from 9:30 a.m. to 1 p.m. The Maryland Commission for Women will hold their Leadership Conference on November 2, 2013 in Annapolis – location to be determined.

NEXT MEETING – October 7, 2013 in Room 14 at 5:30 p.m. The meeting will be held the first Monday in October due to the Columbus Day holiday.

ADJOURNMENT –

- Ms. Krumenacker made a motion to adjourn the meeting at 6:52 p.m. and Ms. Pipkin seconded, the motion passed by an 8-0 vote.