

RETREAT MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
SATURDAY – JULY 18, 2015
THE DORSEY LAW FIRM * 22835 WASHINGTON STREET
LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 9:00 a.m.

ROLL CALL – Members present were Marta Kelsey – Chair, Mary Ludwig, Katie Werner – Secretary, Norma Pipkin, Tamara Cherry-Clarke, Joanna Colvin, Makeba Atkins, Melissa Farren, and Diane Danaher. Elizabeth Servello – Vice-Chair was excused. Department of Aging and Human Services staff member present was Amber Hebert – Human Services Office Manager.

ICEBREAKER – The members conducted an icebreaker activity to get to know each other better.

APPROVAL OF THE MINUTES – Motion to approve the June 8, 2015 minutes was made and seconded, the motion passed.

BUDGET REPORT –

Account	Budget	Balance
Office Supplies	\$200	\$200
Printing	\$200	\$200
Supplies & Materials	\$400	\$400
Food	\$300	\$300
Other Contract Services	\$3,150	\$3150
Awards	\$250	\$250
Total	\$4500	\$4500

- The budget amendment was presented to the Commissioners on June 16, 2015 moving funds to pay the scholarship fund and purchase giveaways, the request was approved. The scholarship fund was sent \$2362 and giveaways to hand out at events are on order for the commission.

ELECTION OF OFFICER POSITIONS –

- The commission held a slate for the chair, vice-chair, and secretary officer positions. The majority voted Diane Danaher as Chair, Tamara Cherry-Clarke as Vice-Chair, and Katie Werner as Secretary.

DISCUSSION OF OLD BUSINESS –

- By-Laws and CFW Mission – Ms. Pipkin presented an overview of the by-laws for the commission as well as the mission. Ms. Hebert handed out the newly adopted resolutions for commissions and councils to the members.
- CFW Historian Report – Ms. Cherry-Clarke gave an overview and sought feedback on the gathering of historic information on the commission.
- 2014/2015 Year in Review – The members reviewed the events and outreach for the previous year as well as discussed feedback.

DISCUSSION OF NEW BUSINESS –

- Events and Outreach for 2015/2016 submitted by Ms. Werner:
 - Possible projects:
 - First Impression – Dawn Campbell – Career Day. Clothes for women returning to work force/career coaching.
 - Robin Finnacom – Pay Equality. Family advocacy group. Possible speaker for January.
 - Speaker at each meeting. Forum. Woman2Woman networking event. Go to other meetings and report back.
 - Banquet:
 - Tamera and Melissa will spearhead. Theme – Working to Form a More Perfect Union (Public Service and Government). Tamera and Melissa will need a time-line.
 - Schools:
 - Unhealthy relationships. All three high schools – another presentation from The Kristen Mitchell Foundation. Have separate presentations for girls and boys – precautions and warning signs. Have videotaped.
 - County Fair.
 - Proclamations:
 - 08/26/2015 – Woman’s Equality Day.
 - October – Domestic Violence
 - March – Woman’s History
 - Other – Sexual Assault
 - April 12th – Pay Equality
 - Women’s Wellness Fair - February
 - Christmas Gifts.
 - Toiletries – ask for donations on Facebook.
 - Veteran’s Day – Visit Charlotte Hall Veteran’s Home.
 - DSS has contacted SMAWL about developing a program to shelter pets when women are leaving abusive situations as many will not leave if they are leaving a pet at home and shelters cannot have the animals there.
 - Calendar – Makeba
 - Professional Development Duties.
- Family Violence Coordinating Council – The next FVCC meeting will be held July 22, 2015 at 5:00 p.m. in Room 14 of the Potomac Building. Ms. Ludwig will attend the July meeting.

NEXT MEETING – September 14, 2015, at 5:30 p.m. in Room 14 of the Potomac Building, Leonardtown, Maryland.

ADJOURNMENT –

- Ms. Colvin made a motion to adjourn the meeting at 2:35 p.m. and Ms. Farren seconded, the motion passed.