

**MEETING MINUTES**  
**ST. MARY'S COUNTY COMMISSION ON PEOPLE WITH DISABILITIES**  
**THURSDAY – JUNE 18, 2015**  
**ROOM 14 POTOMAC BUILDING \* LEONARDTOWN, MARYLAND**

**CALL TO ORDER** – The Chair called the meeting to order at 4:07 p.m. (This is a recorded meeting)

**ROLL CALL** –Members present were:

Eric Colvin	Citizen Member
David Ryan	Citizen Member, Chair
Christina Bishop	Recreation & Parks, Vice-Chair
Sherri St. Clair	Citizen Member
Lois Coryell	St. Mary's County Library
Sandra Dent	SMCIL
Mary Ann Blankenship	DPW & T
Monika Williams	Aging & Human Services
Lisa Millikan	DORS
Bonnie Elward	Citizen Member – SoMd Community Resources
Mindy Cornett-Shifflett	ARC of SoMd

Ben Smith, Joshua Brewster, Felton Rothwell, Melissa Seigman, Michelle Tilman, Sarah Vahle, Cynthia Brown, Crystal Frederick, Jodi Campo, and Tomica Scriber were excused. Department of Aging and Human Services staff present was Amber Hebert.

**OTHER ATTENDEES** – Andrea Butler.

**APPROVAL OF THE AGENDA** – Motion to approve the June 18, 2015 agenda was made and seconded, the motion passed.

**APPROVAL OF THE MINUTES** – Motion to approve the May 21, 2015 minutes as written was made and seconded, the motion passed.

**BUDGET REPORT** –

<b>Account</b>	<b>Budget</b>	<b>Balance</b>
Other Contract Services	\$1700	\$.56
Supplies & Materials	\$600	\$0
<b>Total</b>	<b>\$2300</b>	<b>\$.56</b>

- Water bottles (giveaways), flashlights (giveaways), and a table cloth were purchased with FY2015 funds.

**OFFICER'S REPORT** –

- Ms. Bishop stated that Ms. Sabo went before the Commissioners to seek approval for the full-time ADA Coordinator position on June 2, 2015. The Commissioners voted to unanimously approve the position in the FY2016 budget and the position will be under the Department of Human Resources.

- Mr. Ryan stated that he checked the membership list and no changes have been made. Ms. Hebert stated the Commissioners are making appointments to the boards and commissions on June 30, 2015; more information may be forthcoming.

#### **ADA COORDINATOR REPORT –**

- Ms. Bishop attended a Maryland accessible code training for the ADA and Ms. Bishop has the book if any members would like to review it. The waiver was granted to the builder for the project in Leonardtown jurisdiction. In the future, the ADA Coordinator will review and comment on any waivers that are sent to the County. Ms. Bishop stated the commission's Facebook page is growing, active, and all members are encouraged to send items for posting. Ms. Bishop stated the etiquette book has received some vendors that would like to renew their space in the book; Printing Press has been contacted for quotes on printing the book.

#### **COMMITTEE REPORTS –**

- Awards – Ms. Bishop stated the awards are completed and the ceremony will be on the Commissioners agenda for July 21, 2015 at 9:00 a.m. in the Chesapeake Building, Leonardtown, Maryland.
- ADA 25<sup>th</sup> Anniversary – Ms. Dent and Ms. Elward gave an update on the 25<sup>th</sup> Year Celebration of the passing of the ADA which will be held at the Southern Maryland Higher Education Center in California, Maryland on September 18, 2015 from 10 a.m. – 2 p.m. Ms. Dent stated two vendors for food were contacted for quotes, Bear Creek and Mission BBQ at \$611.00 and \$1004.00 respectively. Bear Creek's proposal includes beverages and will cook hot dogs provided by the commission if necessary. Vendors will have the opportunity to have booths at the celebration and Ms. Elward passed out an overview of the celebration. Letters were sent to the delegates and St. Mary's County Public School students will attend. Rodney Flowers bestselling author of "Get Up! I Can't, I Will, I Did...Here's How!" will be the Keynote Speaker for the event. **A motion was made to allot up to \$1300 for the 25<sup>th</sup> ADA Anniversary Event with spending approval through the Chair and Vice-Chair and seconded, the motion passed.** Mr. Ryan stated that the Commission for People with Disabilities Christmas Party needs to be a reviewed since it's not open to the public and only certain groups are invited. Ms. St. Clair stated she didn't feel it was only for certain groups, there are various groups that are invited throughout the county. Some of the membership firmly support continuing the Christmas party tradition and want enough money left in the budget to continue with the event.

#### **NEXT MEETING –**

- July 16, 2015 in Room 14 of the Potomac Building at 4:00 p.m.

#### **ADJOURNMENT –**

- **A motion to adjourn the meeting at 5:15 p.m. was made and seconded, the motion passed.**