

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – JUNE 9, 2014
ROOM 14 POTOMAC BUILDING * LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:36 p.m. (This is a recorded meeting)

ROLL CALL – Members present were Kyle Bishop – Chair, Mary Ludwig, Marta Kelsey, Terry Hall, Stephanie Figeroux, Makeba Atkins, and Norma Pipkin. Elisa Height, Katie Werner – Secretary, Karen Ann Talbott, Elizabeth Servello were excused. Department of Aging and Human Services staff members present was Amber Hebert – Human Services Office Manager.

OTHER ATTENDEES – Joanna Colvin.

APPROVAL OF THE MINUTES – Motion to approve the May 12, 2014 minutes was made by Ms. Kelsey and seconded by Ms. Ludwig, the motion passed.

BUDGET REPORT –

- The remainder of the Commission for Women funds (\$1,068) were transferred to the other costs account, as well as the monies received from the banquet (\$1,460) after banquet costs were paid. The Commission for Women provided the \$2,528 to the College of Southern Maryland, Jane Hale Sypher Scholarship Fund.

DISCUSSION OF OLD BUSINESS –

- Retreat – The commission discussed holding the retreat on August 9, 2014 from 9:30 a.m. to 4 p.m. at the Lexington Park Library, Lexington Park, Maryland. Ms. Ludwig suggested ordering breakfast and lunch from Panera. Ms. Kelsey discussed holding elections at the retreat, banquet planning, new member introductions, and suggestions for new projects during the year. Commission members are encouraged to send suggestions for new projects to Ms. Kelsey. Ms. Ludwig made a motion to hold the retreat at the Lexington Park Library and have breakfast/lunch provided by Panera and seconded by Ms. Hall, the motion passed.

DISCUSSION OF NEW BUSINESS –

- Family Violence Coordinating Council – The next FVCC meeting will be held September 24, 2014 at 5:00 p.m. in room 14. The council will begin fatality review at the fall meetings.
- The commission discussed the Women's Equality Day Proclamation going before the Board of County Commissioners on August 26, 2014. Ms. Pipkin made a motion to move forward with the proclamation and letter to the Public Information Officer and seconded by Ms. Ludwig. Ms. Hebert will prepare the agenda request form and updated proclamation. Ms. Kelsey will send the letter to Ms. Hebert to be forwarded to Tony Jones, Public Information Officer for release.

CALENDAR/ANNOUNCEMENTS –

- Women's Equality Day proclamation – August 26, 2014.

NEXT MEETING – August 9, 2014, 9:30 a.m. at the Lexington Park Library, Lexington Park, Maryland. The August meeting will include a general business meeting, officer elections, and planning retreat.

ADJOURNMENT –

- Ms. Pipkin made a motion to adjourn the meeting at 6:27 p.m. and Ms. Kelsey seconded, the motion passed.