

**MEETING MINUTES**  
**ST. MARY'S COUNTY COMMISSION FOR WOMEN**  
**MONDAY – MAY 12, 2014**  
**ROOM 14 POTOMAC BUILDING \* LEONARDTOWN, MARYLAND**

**CALL TO ORDER** – The Chair called the meeting to order at 5:31 p.m. (This is a recorded meeting)

**ROLL CALL** – Members present were Kyle Bishop – Chair, Mary Ludwig, Marta Kelsey, Karen Ann Talbott, Terry Hall, Norma Pipkin, and Katie Werner – Secretary. Elisa Height, Makeba Atkins, Stephanie Figeroux, Elizabeth Servello were excused. Department of Aging and Human Services staff members present was Cynthia Brown – Human Services Division Manager.

**OTHER ATTENDEES** – Joanna Colvin and Lynn Fitrell.

**APPROVAL OF THE MINUTES** – Motion to approve the April 14, 2014 minutes with amendments was made by Ms. Werner and seconded by Ms. Ludwig, the motion passed.

**BUDGET REPORT –**

<b>Account</b>	<b>Budget</b>	<b>Balance</b>
Office Supplies	\$200.00	\$176.01
Printing	\$400.00	\$400.00
Supplies & Materials	\$400.00	\$231.27
Food	\$300.00	\$15.00
Other Contract Services	\$2500.00	\$177.00
Copier Services	\$0	\$0
Conferences & Conventions	\$450.00	\$450.00
Awards	\$250.00	\$19.00
<b>Total</b>	<b>\$4500.00</b>	<b>\$1468.28</b>

**DISCUSSION OF OLD BUSINESS –**

- Retreat – The retreat will be held on August 9, 2014 from 9 a.m. to 4 p.m. The commission would like to use the Loffler Senior Activity Center. Ms. Norris will confirm availability and kitchen use. Ms. Kelsey discussed holding elections at the retreat, banquet planning, new member introductions, and suggestions for new projects during the year. Ms. Talbott will provide lunch. Ms. Ludwig made a motion to have the retreat at the Loffler Senior Activity Center and seconded by Ms. Kelsey, the motion passed. Ms. Pipkin made a motion accept the retreat agenda and time frame as presented and Ms. Kelsey seconded, the motion passed.

**DISCUSSION OF NEW BUSINESS –**

- Family Violence Coordinating Council – The next FVCC meeting will be held May 28, 2014 at 5:00 p.m. in room 14, Ms. Talbott will attend. The commission discussed the presence and project on the FVCC. The commission will prepare ideas at the retreat to take before the FVCC.
- Elections – Ms. Pipkin will coordinate the nominations and recruit a slate to be voted on at the retreat in August.

**CALENDAR/ANNOUNCEMENTS –**

- A Women’s Wellness event is being scheduled for the November time frame.

**NEXT MEETING –** June 9, 2014 in room 14 of the Potomac Building at 5:30 p.m.

**ADJOURNMENT –**

- Ms. Talbott made a motion to adjourn the meeting at 6:32 p.m. and Ms. Pipkin seconded, the motion passed.