

**Wicomico Shores Golf Course Advisory Board electricity
MINUTES
Wednesday, April 18, 2018**

MEMBERS PRESENT: Dick Buckler, Peter Delman, Patrick Dugan, Tom Dixon, David Phalen, and Jerry Slagle.

MEMBERS ABSENT: None.

R&P STAFF AND OTHERS PRESENT: Arthur Shepherd, R&P Director; Nick Isom, Golf Course Manager; Jim Farran, Golf Course Superintendent; and Suzanne Watts, Food and Beverage Specialist, all from St. Mary's County Department of Recreation and Parks.

CALL TO ORDER

The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:00 p.m. at the WSGC Clubhouse.

APPROVAL OF MINUTES

Jerry Slagle moved, seconded by Patrick Dugan, to approve the minutes of January 17, 2018; motion carried with all in favor.

Recreation and Parks Director Arthur Shepherd welcomed Suzanne Watts, the new Food and Beverage Specialist.

DIRECTOR'S REPORT & FY2019 RECOMMENDED BUDGET UPDATES

Arthur Shepherd, Director, Dept. of Recreation and Parks

- Mr. Shepherd stated that the public hearing was held on April 17, 2018 for the FY2019 Recommended Budget. The next budget work session Tuesday, May 1st
- FY2019 budget approval is expected on May 15, 2018.
- Fee increases for the golf course are outlined in the FY2019 Recommended Budget; highlights are: weekday greens fee increase 18 holes \$2; weekday 9 holes \$1; Sat & Sun 18 hole \$3; and Sat & Sun nine hole \$1.
- Mr. Shepherd discussed the golf course improvements proposed for funding under FY2019 project #RP1903.

GOLF COURSE MANAGER'S REPORT

Nick Isom, Golf Course Manager, reported on the following items:

- Rounds of golf and revenue comparison FY2017/FY2018 to be emailed to Board members
- New staff dress code
- New carts received in March
- Golf cart storage and maintenance plan
- Tournament schedule; first tournament of season held April 6th

SUPERINTENDENT'S REPORT

James Farran, Golf Course Superintendent reported on the following items:

- New greens mowers received
- Greens cutting schedule
- Green and tee box aeration schedule; completed for the season
- Clubhouse care and landscaping; 40 cy of mulch spread
- Potential projects - #18 green hillside and additional native grass areas
- Discussed different types of grasses, weed eradication and fertilizer
- Bunker conditions – pros and cons of work now with renovations coming this fall

FOOD & BEVERAGE SPECIALIST'S REPORT

Suzanne Watts, Food and Beverage Specialist, reported on the following:

- Officially began work as full-time Food & Beverage Specialist on March 2nd
- Training for hourly employees
- Draft plan for profit margins, inventory, portion control and waste. She recently met with food vendor US Foods to discuss opportunities for areas of improvement.
- All staff over 21 will have alcohol awareness training.
- Schedule of events – 77 events reserved so far for this fiscal year.

Mr. Slagle asked Ms. Watts what's the biggest need in the kitchen; she stated a freezer is a big need. Mr. Shepherd asked Ms. Watts to develop a list of needs for the next meeting. She'll also have a listing of event pricing (this will be emailed to Board members).

BUNKER PLAN PROPOSAL

Mr. Isom provided a handout of the proposed plan for bunker renovations. It included a diagram of the bunkers and amount of work (square feet). Mr. Shepherd stated that a special meeting may be needed in June to discuss the project timeline. Reducing the number of sand traps and timing of the solicitation was also discussed.

PASS HOLDER / MEMBERSHIP DISCUSSION

Mr. Isom discussed a proposal whereby pass holders would be considered having a "hybrid type" membership that includes benefits like a discount on certain purchases (specifics to be developed). **Patrick Dugan moved, seconded by Dick Buckler, to express concurrence for the draft plan.**

SCHEDULING THE NEXT MEETING

The next regularly scheduled meeting of the WSGC Advisory Board will be held on July 18, 2018.

ADJOURNMENT

The meeting adjourned at approximately 6:45 P.M.

Kathy Bailey, Recorder (from tape recording)

Minutes approved by the WSGC Advisory Board on July 19, 2018.