

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – FEBRUARY 10, 2014
ROOM 14 POTOMAC BUILDING * LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:33 p.m. (This is a recorded meeting)

ROLL CALL – Members present were Kyle Bishop – Chair, Elizabeth Servello – Vice Chair, Norma Pipkin, Mary Ludwig, Marta Kelsey, Stephanie Figeroux, Elisa Height, Makeba Atkins, and Katie Werner – Secretary. Karen Ann Talbott and Terry Hall were excused. Department of Aging and Human Services staff members present were Lori Jennings-Harris – Director and Amber Norris – Office Manager and Recording Secretary.

APPROVAL OF THE MINUTES – Motion to approve the January 13, 2014 minutes was made by Ms. Pipkin and seconded by Ms. Kelsey, the motion passed.

BUDGET REPORT –

Account	Budget	Balance
Office Supplies	\$200.00	\$176.01
Printing	\$200.00	\$200.00
Supplies & Materials	\$400.00	\$280.00
Food	\$300.00	\$15.00
Other Contract Services	\$2500.00	\$2500.00
Copier Services	\$200.00	\$200.00
Conferences & Conventions	\$450.00	\$450.00
Awards	\$250.00	\$250.00
Total	\$4500.00	\$4071.01

DISCUSSION OF OLD BUSINESS –

- Resource Cards – The resource cards will be finalized for printing after the banquet in March.
- Lifetime Achievement Award – Ms. Hall conducted Ms. Dove's interview and completed a draft for Ms. Bishop's review.
- Banquet Planning Update – Ms. Servello was able to secure Jane Sypher as a judge for the Woman of the Year and Woman of Tomorrow awards. Meredith Wilkins-Arnold will recite the prayer at the banquet. The commission members discussed offering a discounted ticket to children twelve and under at the banquet. The finalized brochure will need to be sent to Ms. Norris at least two weeks before the banquet for printing.
- Commission Facebook Page – Ms. Werner is reviewing the county's social media policy and will begin to work on the Facebook page.

DISCUSSION OF NEW BUSINESS –

- Family Violence Coordinating Council – The next FVCC meeting will be held February 26, 2014 at 5:00 p.m. in room 14, Ms. Talbott or Ms. Servello will attend.

- Commission Training – Ms. Pipkin attended the commission training hosted by the County Attorney’s Office. The commission discussed the open meetings act, having a quorum and member attendance.

CALENDAR/ANNOUNCEMENTS –

- Women’s Wellness Day will be held on February 22, 2014 from 8:00 a.m. to 2:30 p.m. at Mt. Zion Church in Mechanicsville, Maryland. The commission will have a booth at the event.
- The College of Southern Maryland Cause Theatre will have a showing of “But I Said No” by Doug Grissom and Margaret Baldwin on March 12, 2014 at 7:30 p.m. at the Leonardtown Campus. This is an educational theatre piece on acquaintance rape. For more information visit <http://www.csmd.edu/Arts/CauseTheatre.html>.
- The Women’s History Month Banquet will be held on March 20, 2014 at the James A. Forrest Career and Technology Center. A subcommittee will meet on March 3, 2014 to discuss banquet planning.

NEXT MEETING – March 10, 2014 in room 14 of the Potomac Building at 5:30 p.m.

ADJOURNMENT –

- Ms. Werner made a motion to adjourn the meeting at 6:03 p.m. and Ms. Pipkin seconded, the motion passed.