

MEETING MINUTES
ST. MARY'S COUNTY COMMISSION FOR WOMEN
MONDAY – JANUARY 12, 2015
ROOM 14 POTOMAC BUILDING * LEONARDTOWN, MARYLAND

CALL TO ORDER – The Chair called the meeting to order at 5:35 p.m. (This is a recorded meeting)

ROLL CALL – Members present were Marta Kelsey – Chair, Mary Ludwig, Norma Pipkin, Joanna Colvin, Stephanie Figeroux, Katie Werner – Secretary, Kyle Bishop, Makeba Atkins, and Diane Danaher. Elizabeth Servello and Melissa Farren were excused. Department of Aging and Human Services staff members present were Lori Jennings-Harris – Director, Aging and Human Services and Amber Hebert – Human Services Office Manager.

OTHER ATTENDEES – Tamara Clarke.

APPROVAL OF THE MINUTES – Motion to approve the November 10, 2014 minutes was made by Ms. Pipkin and seconded by Ms. Werner, the motion passed. Ms. Jennings-Harris noted she was in attendance of the November meeting and the minutes will be corrected.

BUDGET REPORT –

Account	Budget	Balance
Office Supplies	\$200.00	\$200.00
Printing	\$200.00	\$200.00
Supplies & Materials	\$400.00	\$262.00
Food	\$300.00	\$150.16
Other Contract Services	\$3150.00	\$2900.00
Copier Services	\$0	\$0
Conferences & Conventions	\$0	\$0
Awards	\$250.00	\$250.00
Total	\$4500.00	\$3962.16

DISCUSSION OF OLD BUSINESS –

- 2015 Banquet Planning – The caterer for the event has been secured as well as the location at the Southern Maryland Higher Education Center on March 19, 2015, doors open at 5:30 p.m. Dr. Tuajuanda Jordan, President of St. Mary's College, will be the guest speaker for the event. The banquet planning committee will meet on January 26, 2015 at 5:30 p.m. in room 14 to discuss additional banquet planning.
- St. Mary's County Public Schools Update – Ms. Pipkin has another meeting with Mr. Wyatt at the public schools on January 15, 2015. The event is for the kids in the schools regarding dating violence scheduled April 8, 9, 16, 2015. Ms. Pipkin will continue working on this outreach.
- Emergency Toiletries Collection Update – Ms. Servello continues to work on this project, bags for the toiletries will be gathered and contact will be made with stores asking for donations to this effort. The commission will send out thank you letters to the businesses donating.

DISCUSSION OF NEW BUSINESS –

- Family Violence Coordinating Council – The next FVCC meeting will be held January 28, 2015 at 5:00 p.m. in Room 14 of the Potomac Building, Ms. Servello will attend.
- Membership Update – The Commissioners appointed two new members to the commission; Diane Danaher and Melissa Farren.

CALENDAR/ANNOUNCEMENTS –

- The 2015 Women’s Legislative Briefing will be held January 25, 2015, 11:30 a.m. at the Universities at Shady Grove in Rockville, Maryland. There will be seminars on legislations in the Maryland General Assembly with a reception to conclude the event. For more information www.montgomerycountymd.gov/cfw.
- MedStar St. Mary’s Hospital and the St. Mary’s Delicados, Inc. will host a Women’s Wellness Day on February 28, 2015 from 8:30 a.m.—2:30 p.m. at the Loffler Senior Activity Center in Great Mills, Maryland. The commission will have representation at the event and Ms. Kelsey asked for commission members to attend.
- The Women’s History Month Banquet will be held March 19, 2015, 5:30 p.m. at the Southern Maryland Higher Education Center in California, Maryland.

NEXT MEETING – February 9, 2015 in room 14 of the Potomac Building at 5:30 p.m.

ADJOURNMENT –

- Ms. Ludwig made a motion to adjourn the meeting at 7:00 p.m. and Ms. Colvin seconded, the motion passed.